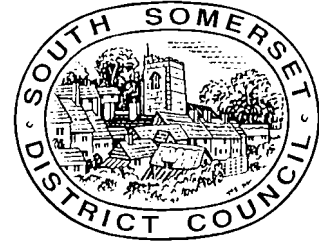


South Somerset District Council

Notice of Meeting



District Executive

Making a difference where it counts

Thursday 3rd August 2017

9.30 am

**Council Chamber
Council Offices
Brympton Way
Yeovil
Somerset BA20 2HT**



Disabled access and a hearing loop are available at this meeting venue.

Members listed on the following page are requested to attend the meeting.

The public and press are welcome to attend.

If you would like any further information on the items to be discussed, please contact the Democratic Services Manager on 01935 462148 or democracy@southsomerset.gov.uk

This Agenda was issued on Wednesday 26 July 2017.

Ian Clarke, Director (Support Services)

This information is also available on our website
www.southsomerset.gov.uk and via the mod.gov app



District Executive Membership

Ric Pallister
Peter Gubbins
Henry Hobhouse
Val Keitch
Jo Roundell Greene
Sylvia Seal
Peter Seib
Angie Singleton
Nick Weeks
Derek Yeomans

Information for the Public

The District Executive co-ordinates the policy objectives of the Council and gives the Area Committees strategic direction. It carries out all of the local authority's functions which are not the responsibility of any other part of the Council. It delegates some of its responsibilities to Area Committees, officers and individual portfolio holders within limits set by the Council's Constitution. When major decisions are to be discussed or made, these are published in the Executive Forward Plan in so far as they can be anticipated.

Members of the Public are able to:-

- attend meetings of the Council and its committees such as Area Committees, District Executive, except where, for example, personal or confidential matters are being discussed;
- speak at Area Committees, District Executive and Council meetings;
- see reports and background papers, and any record of decisions made by the Council and Executive;
- find out, from the Executive Forward Plan, what major decisions are to be decided by the District Executive.

Meetings of the District Executive are held monthly at 9.30 a.m. on the first Thursday of the month in the Council Offices, Brympton Way.

The Executive Forward Plan and copies of executive reports and decisions are published on the Council's web site - www.southsomerset.gov.uk.

The Council's Constitution is also on the web site and available for inspection in Council offices. The Council's corporate priorities which guide the work and decisions of the Executive are set out below.

Questions, statements or comments from members of the public are welcome at the beginning of each meeting of the Council. If a member of the public wishes to speak they should advise the committee administrator and complete one of the public participation slips setting out their name and the matter they wish to speak about. Each individual speaker shall be restricted to a total of three minutes. Answers to questions may be provided at the meeting itself or a written reply will be sent subsequently, as appropriate. Matters raised during the public question session will not be debated by the Committee at that meeting.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

District Executive

Thursday 3 August 2017

Agenda

1. Minutes of Previous Meeting

To approve as a correct record the minutes of the District Executive meeting held on 6th July 2017.

2. Apologies for Absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. Where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council.

4. Public Question Time

5. Chairman's Announcements

Items for Discussion

6. Notification of an Urgent Executive Decision - Huish Episcopi Academy Swimming Pool Project (Pages 5 - 7)

7. 2017/18 Revenue Budget Monitoring Report for the Period ending 30th June 2017 (Pages 8 - 28)

8. 017/18 Capital Budget Monitoring Report for the Period ending 30th June 2017 (Pages 29 - 45)

9. Corporate Grants Report 2016 - 2017 (Pages 46 - 54)

10. District Executive Forward Plan (Pages 55 - 59)

11. Date of Next Meeting (Page 60)

12. Exclusion of Press and Public (Page 61)

13. Commercial Land and Property Review and Strategy (Confidential) (Pages 62 - 144)

Agenda Item 6

Notification of an Urgent Executive Decision – Huish Episcopi Academy Swimming Pool Project

Executive Portfolio Holders: Ric Pallister, Leader, Strategy and Policy
Sylvia Seal, Leisure and Culture

Chief Executive: Alex Parmley

Lead Officer: Lynda Pincombe, Community Health and Leisure Manager

Contact Details: Lynda.pincombe@southsomerset.gov.uk or (01935) 462614

Purpose of the Report

1. The purpose of this report is to notify Members of the urgent decision made to revise the Council's capital funding commitment to Huish Episcopi Academy (HEA) so the project would not be jeopardised and could proceed without delay. The decision was taken under Section 3 – 47 (4) of the council's Constitution – whereby an Urgent Decision is one that is considered by the Chief Executive to be necessary to protect the interests of, or advancing the business of, the council. All such actions in all cases are reported to the next appropriate meeting of the District Executive. The requirement for HEA to start construction on the project during the school summer holidays and the risk to the project of not commencing prevented the usual decision making process from being followed.

Forward Plan

2. This report appears on the District Executive Forward Plan for August 2017.

Public Interest

3. HEA is a long standing provider of dual use community leisure services and facilities and currently operates a leisure centre and outdoor heated swimming pool through its subsidiary operating company Huish Leisure Limited. Community access to the pool is currently available April to October from 0630 to 2000, Monday to Friday and 0800 to 1800 on Saturdays and Sundays and secured via a Shared Use Agreement.
4. HEA and South Somerset District Council have a shared strategic objective to provide indoor swimming for the community in Area North (the only SSDC area without indoor swimming provision), through transforming the existing LIDO pool, along with improvements to the supportive leisure infrastructure. This proposal will maximise the use of this school asset for the benefit of the whole community. It represents a strategic facility for the district and will support the delivery of the Council's health and leisure objectives.
5. At the beginning of January 2016, HEA received a provisional grant allocation of £481,600 from Sport England towards the project and SSDC have worked closely with HEA to develop the project.

Recommendations

6. To note that, according to the provision of Section 3-47 (4) of the Constitution, the Chief Executive, in consultation with the Leader:
 - a) Agreed to a revised contribution of £117,094 of S106 receipts to support the overall scheme cost of £1,215,116.

Background

7. In April 2016 District Executive Committee approved a grant of £200,038 from useable capital receipts and an allocation of £152,684 from S106 receipts towards the HEA pool project with an estimated total project cost of £954,322. The committee also agreed to underwrite £46,847 of unsecured S106 from capital reserves.
8. Since the District Executive report, Sport England requested an upgrade in construction requirements and tenders have also taken place which due to rises in costs in the construction sector has resulted in an increased project cost. To meet the shortfall in funding, Area North Committee approved a further £25,000 of SSDC capital towards the project in January 2017 based on revised projected project costs of £1,049,994.
9. Since that date, the scope of the project has increased. This has been to minimise future disruption to pool users, to maximise community use of the facility whilst reducing disruption to the school, and to improve other facilities on site. Additional works include the retiling of the pool tank. The tiling is reaching the end of its life and it is sensible to bring the works forward, whilst the other construction works are taking place to avoid a further pool closure in the near future. In addition, it is now proposed to extend and make improvements to the car parking to enable dedicated community parking adjacent to the centre and improvements to the health and fitness facilities.
10. Value engineering has taken place to seek to reduce the overall project costs without compromising the quality or community offer. The combination of increasing the scope of the project, inflation in the construction sector since the project was first initiated in 2015, and increase in fees due to additional works required mean that the overall project costs now stand at £1,215,116 including contingency funding. A shortfall in funding therefore exists.

Reasons for an urgent decision

11. If the decision was not taken urgently there was a risk to the project and therefore to the Council being able to meet its strategic objectives for community health and leisure provision.
12. Delaying the decision would potentially risk increasing costs further within the project. In addition, the project is reliant on grant from Sport England. To avoid losing £500,000 of investment from Sport England and to deliver the project during the school summer holidays, it was necessary for HEA to award the contract for the project before the end of the summer term. It is imperative that the initial disruptive works are carried out during school holidays for safeguarding reasons so that work can continue safely during the autumn term when students are back on site. As this project will address an identified shortfall in pool provision in Area North, the Council has worked closely with HEA to bring this project to fruition. It was therefore considered important to help bridge the shortfall with further S106 already secured for strategic facility provision in Area North to enable the project to continue without delay.

Financial Implications

13. The project is expected to cost up to £1,215,116. A revised summary of partnership funding is as follows:

Funding Breakdown	Agreed April 16 / Jan 17		Urgent Decision Jul 17	
	£s	%	£s	%
SSDC DX Capital	200,038	19	200,038	16
SSDC Area North Funding	25,000	2	25,000	2
SSDC Banked S106	115,137	11	190,463	16
SSDC S106 Unbanked	46,847*	4	88,615*	7
Sport England	493,600	47	500,000	41
Huish Episcopi Academy	144,300	14	186,000	15
Community Fundraising	25,072	3	25,000	2
Total Partnership Funding	1,049,994	100	1,215,116	100

*District Executive committee agreed in April 2016 underwrite the first £46,847 of unbanked S106 only. The further allocation of unbanked S106 will not be underwritten by SSDC and SSDC will only pay these additional unbanked S106 contributions once they are received by the Council. HEA is aware that it is their responsibility to manage this risk.

14. The allocation of SSDC capital receipts remains the same as before, with the change being an increase in the amount of S106 allocated, and some additional allocations from the other partners.

Council Plan Implications

15. This decision supports the delivery of a strategic facility for the district and meets the following corporate Health and Communities objectives:

- Support communities so that they can identify their needs and develop local solutions.
- Target support to areas of need.
- Help people to live well by enabling quality cultural leisure, play, sport and healthy lifestyle facilities and activities.

Equality and Diversity Implications

16. Covering the pool at Huish Episcopi Academy will deliver all year round community access to swimming provision for local residents. The project will address the Area North spatial deficiency in indoor swimming provision identified within Council needs assessments and consequently reduce the travel time to pool facilities for many residents in Area North.

17. The project will provide accessible and DDA compliant facilities, incorporating the provision of a pool hoist with detachable chair.

Agenda Item 7

2017/18 Revenue Budget Monitoring Report for the Period Ending 30th June 2017

Executive Portfolio Holder: Peter Seib, Finance and Legal Services
Chief Executive: Alex Parmley, Chief Executive
S151 Officer: Paul Fitzgerald
Finance Manager: Catherine Hood
Lead Officer: Jayne Beevor, Principal Accountant Revenue
Contact Details: jayne.beevor@southsomerset.gov.uk or (01935) 462320

Purpose of the Report

1. The purpose of this report is to update Members on the current financial position of the revenue budgets of the Council and to report the reasons for variations from approved annual budgets for the period 1st April to 30th June 2017.

Forward Plan

2. This report appeared on the District Executive Forward Plan with an anticipated Committee date of 4th August 2017.

Public Interest

3. This report gives an update on the revenue financial position and budgetary variations of the Council as at 30th June 2017.

Recommendations

4. Members are recommended to:
 - a) Note the current 2017/18 financial position of the Council;
 - b) Note the reasons for variations to the previously approved Directorate Budgets as detailed in paragraph 7;
 - c) Note the transfers made to and from reserves outlined in paragraph 21 and the position of the Area Reserves as detailed in Appendix C and the Corporate Reserves as detailed in Appendix D;
 - d) Approve the virements as detailed in paragraph 11 and note the virements made under delegated authority as detailed in Appendix B;

Background

5. The 2017/18 original budget was approved by Council in February 2017. This represents the financial plans that the Executive manages under their delegated authority and that they monitor in accordance with the Financial Procedure Rules. All of the Council's income and expenditure has a responsible budget holder who is managing only items within their control.

Summary of the Current Revenue Financial Position and Forecast Outturn

6. Managers have been asked in 2017/18 to outline the actual expected outturn for the year and the reasons to date for under- or overspend. Appendix A to this report sets out

the detail of the current position on Council spending and the forecasted outturn for 2017/18.

7. A summary by Directorate of the revenue position as at 30th June 2017 is as follows:

Directorate	Original Budget £'000	Revised Budget £'000	Y/E Forecast £'000	Variance £'000	Comments on Major Variances (+/- £50,000)
Strategic Management & Transformation	725.2	691.9	691.9	0.0	
Finance & Corporate Services	4,131.7	4,146.6	4,116.6	(30.0)	See Appx A
Legal & Corporate Services	1,315.8	1,282.1	1,282.1	0.0	
Policy & Performance	117.1	117.6	117.6	0.0	
Economy	929.4	938.5	978.5	40.0	See Appx A
Communities	1,245.2	1,250.1	1,250.1	0.0	
Environment	6,726.3	6,751.9	6,764.7	12.8	See Appx A
Health & Wellbeing	2,188.5	2,200.5	2,299.9	99.4	Unplanned start-up costs especially in the kitchen has led to a predicted overspend for Westlands Leisure Complex. A further project report will be presented to DX in August.
Total Overspend	17,379.2	17,379.2	17,501.4	122.2	

8. There is currently an expected net over spend on currently approved budgets of £122,220 by the end of the financial year. This will result in an over spend equivalent to 0.7% of the revised budget. It is worth noting that at this stage it is early in the financial year and the position can change in the remainder of the year, and there is time for action to be taken to control spending within the overall budget for the year.

9. The table below shows the movement of revenue budgets since 1st April 2017 to 30th June 2017.

	£'000
Approved base budget as at April 2017	17,379.2
No movements during the 1 st quarter	0.0
Revised Budget as at 30th June 2017	17,379.2

Budget Virements

10. Under the Financial Procedure Rules, providing that the S151 Officer has been notified in advance, Assistant Directors/Managers may authorise any virements for an individual cost centre within their responsibility. Directors and Assistant Directors can authorise virements, up to a maximum of £25,000, for an overall Directorate that is within their area of responsibility. Portfolio Holders can approve virements between services within

their areas of responsibility, up to a maximum of £25,000 per virement. These virements are listed in Appendix B for District Executive to note and have been approved by the S151 Officer.

11. All virements outside of the criteria set out above need the approval of District Executive and are detailed in the table below.

Amount £	From	To	Details
13,180	Equalities	Communities	Equalities duties are now combined with Third Sector Co-ordinator role.

Delivery of Savings

12. As part of budget monitoring it is important to monitor that savings proposed in the 2017/18 budget setting exercise are being delivered. The table below details the major savings (savings over £25,000) that were proposed and the expected achievement of those savings at year-end.

Major Savings (Savings over £25,000)	2017/18 Budget Saving Target £'000	Estimated Actual Saving at Year-End £'000	(Shortfall) £'000
Engineering and Property Services-Reduction in premises costs	59	59	0
Transformation-Blueprint savings	625	625	0
Waste-Additional income from garden waste collections	50	50	0
Total Major Savings	734	734	0

External Partnerships and other Organisations

13. All key partnerships are monitored within SSDC's overall budget – there are currently no financial issues within SSDC's key partnerships. Members have requested some additional monitoring of the following substantial service level agreement:

2017 has started well for SPARK. We have been successful in attracting some additional funding, which will be used to increase capacity and develop our services. We predict a small surplus at the end of the financial year.

- Symphony has already been funding our Community Partnerships Project for the past year. However, they have just agreed to additional funding of £10k to recruit a part-time post to develop a volunteer network, specifically related to health. The recruitment is already underway and we hope to have the person in post by September.
- We have been part of a successful bid for the County-wide Carers contract, in partnership with CCS and Engage. We will be managing a network of volunteers across South Somerset, Mendip and Sedgemoor who will provide support to carers
- We have just received confirmation that SPARK will be supporting a new initiative with Social Enterprise Network Somerset, following a successful application to the DCLG. We will be helping to recruit corporate/employer volunteers to support social enterprise start-ups and help charities to be more enterprising.
- We now generate income from our training and DBS checking service. We will also begin offering a cost-effective bookkeeping and accountancy service to voluntary and community groups in the Autumn.

Some other highlights from South Somerset in the past three months:

- More than 100 people have attended our training courses and events
- We're working with the Area South Development Team to undertake some targeted community development work on the Augusta Housing Estate
- We're also working with the Area West Development Team to provide targeted support to voluntary groups in Crewkerne, as part of the ABCD Project (A Better Crewkerne and District)
- Our work with Symphony continues in South Somerset, with a specific focus on Yeovil over the next year.
- We ran a facilitated workshop on loneliness and social isolation as part of our role chairing the SST Healthy Communities Group. This was attended by numerous partners from Public Health, SSDC, Adult Social Care, Fire Service, Police, Yarlinton, voluntary sector etc.
- National Volunteers Week went extremely well in June and we chose winners for the Star Volunteer Award in all three districts. Yeovil College graphic design degree students developed a social media campaign to promote volunteering that was extremely well-received. I'm now discussing what opportunities we have for students in the next academic year (e.g. impact report), as the tutor would like students to work with SPARK again as part of their coursework.

Council Tax Support and Council Tax

14. The Council Tax Scheme (CTS) commenced in April 2013. The authority has set a budget for 2017/18 of £8.556 million for annual CTS discounts. Of this sum £8.491 million has been allocated as at 30 June 2017. The cost of CTS is allocated through the Council Tax Collection Fund and is shared between the preceptors in proportion to their relative shares of council tax due for the year.
15. The Hardship Scheme is in place for extreme circumstances with a budget of £30,000 for the year. By the end of Q1 SSDC had received 56 requests for hardship relief of which 49 were successful. The amount awarded in Q1 was £8,382.
16. The in-year collection rate for Council Tax is 29.69% for 2017/18 compared to 29.89% for Q1 last year. In Q1 we have reduced outstanding previous years' debts of £6.34 million by £832k.

Non Domestic Rates

17. The in-year collection rate for Non Domestic Rates is 34.16% for 2017/18 compared to 33.95% for Q1 last year. In Q1 we have reduced outstanding previous years' debts of £2.155 million by £171k. Non Domestic Rates income that we collect is distributed between Government, SSDC, the County Council, and Fire and Rescue Authority under the Business Rates Retention funding system.

Council Tax Reforms

18. Members agreed to amend some discounts to Council Tax from 1 April 2013, one of which relates to long term empty properties (unfurnished and unoccupied for 2 years or more). There were 187 at the end of June 2017. There is a natural turnover of properties with some becoming occupied and others reaching the two year trigger for inclusion in this statistic. At the same point last year there were 206.

Discretionary Housing Payments

19. The Government DHP funding allocation for 2017/18 is £287k. In addition to this the Council is permitted to spend up to £431k of its own money on DHP awards. In Q1 we have awarded £35k, and a further £28k is committed up to the end of this financial year. The total sum paid and committed (£63k) represents 21% of the government DHP grant. Universal Credit recipients have their housing cost support paid directly by DWP, however they are still able to apply to SSDC for a DHP. The number of Universal Credit recipients in the district is increasing each month and as a result it is difficult to project the end of year spending on DHP's. We will continue to monitor closely this area of spend. We currently have 51 outstanding DHP applications.

Reserves & Balances

20. Reserves are amounts that have been set aside from annual revenue budgets to meet specific known events that will happen in the future. Details of the reserves held within the Areas are provided in Appendix C. The complete list of specific Corporate Reserves and the current balance on each one is provided at Appendix D. The Appendix shows all movements of each one that has been actioned under the authority delegated in the Financial Procedure Rules.
21. Transfers out of specific reserves that require reporting to District Executive for noting are as follows:

Reserve	Balance at 01/4/17 £'000	Transfers In/(Out) £'000	Balance at 30/6/17 £'000	Reason for Transfer
Capital Reserve	1,244	3	1,247	Repayment of Photovoltaics
LABGI Reserve	27	(3)	24	Funding of Yeovil Innovation Hub
Council Tax/Housing Benefit Reserve	675	50	725	New burdens, Ferris & universal credit grants
Ticket Levy Reserve	6	11	17	Trf of ticket levies to reserve

22. General Fund Balance represents the accumulated revenue surpluses. Within the total, however, there are amounts that have been earmarked by the District Executive for specific purposes. The table below shows the current position on the General Fund Balance.

General Fund Balances	£'000
Balance at 1 April 2017	5,078
Area & Economic Development Balances	(124)
Support for 2017/18 budget	(789)
2016/17 Carryforwards	(246)
Commitments	(103)
Recommended 2016/17 net underspend to transformation Reserve	(145)
Utilisation of general fund for transformation	(231)
Estimated overspend	(122)
Unallocated General Fund Balance at 30th June 2017	3,318

23. The latest review of risks to SSDC balances shows that balances need to remain within the range of £2.8 to £3.1 million to meet current financial risks. Current balances as at 30th June are therefore adequate to meet current risks.

Risk

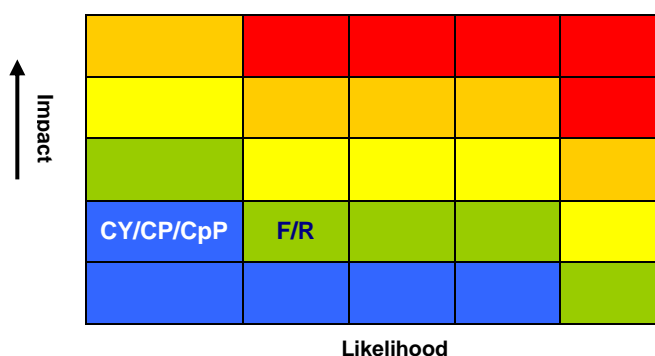
24. As part of monitoring an assessment of risk has been made. This review of balances and reserves has shown that SSDC currently has sufficient balances to cover major areas of financial risk. The balance at the year-end is estimated to be £3.3 million.

25. Details of the current key risks, as identified in the 2017/18 Budget Setting Report, are listed in the table below with an update from the responsible officer.

Current Risk	Responsible Officer	Officer's Update
Interest Rates	S151 Officer	Current predictions are for the Treasury Management budget to be £40k ahead of budget.
Business Rate income	Director-Support Services	The collection rate is up by 0.21% on the previous year's qrt 1 but volatility in performance throughout the year is expected. There are a number of medium to longer term risks in that revaluation may affect income for 2017/18, there has also has been a request made by NHS Trusts for business rate relief.
Transformation	Chief Executive	The blueprint has confirmed that the £2.5 million savings are achievable. Spend is being closely monitored.
Westland Leisure Centre	Director – Commercial Services & Income Generation	There may be some further call on capital to finalise the project and this will be reported as soon as the figures are finalised.
The Council Tax Support Scheme	Director-Support Services	Current monitoring shows that 99.2% of the budget has been allocated by June 17.
Housing Benefit Subsidy	Director-Support Services	Current predictions are for the housing benefit subsidy to be on budget at the year-end but the outcome will not be confirmed until the subsidy claim is externally audited in the Summer.
Planning Income	Director-Service Delivery	Current predictions are for planning income to come in on budget.
Building Control Income		Current predictions are that there will be a £51k shortfall in fee income.
Car parking Income		Car Park income is predicted to be down by £80k.
New Homes Bonus	S151 Officer	Following the consultation there has been the introduction of national baseline for housing growth of 0.4% and NHB will only be paid for new homes built and occupied above this (so SSDC will not receive NHB for around the first 300 new homes built each year). A reduction will be made in the number of years for which payments are made from 6 years to 5 years in 2017/18, and to 4 years from 2018/19. From 2018/19 the Government will consider "withholding New Homes Bonus payments from local authorities that are not planning effectively, by making positive decisions on planning applications and delivering housing growth". The Government will also consider withholding payments for homes that are built following an appeal although this will follow further consultation.

Current Risk	Responsible Officer	Officer's Update
The UKs Exit from the EU	S151 Officer	We do not yet know the impact in the medium to long term. If consumer confidence reduces there may be an impact on SSDC's income streams such as planning, licencing, theatre income, and car parking.
Land Charge Searches	Director-Support Services	The update from Land Registry is that they are currently still working on getting all authorities digitalised and then it is expected that the project will start with the South East region. So it is unlikely that there will be any change for SSDC in 17/18.

Risk Matrix



Categories	Colours (for further detail please refer to Risk management strategy)
R = Reputation	Red = High impact and high probability
CpP = Corporate Plan Priorities	Orange = Major impact and major probability
CP = Community Priorities	Yellow = Moderate impact and moderate probability
CY = Capacity	Green = Minor impact and minor probability
F = Financial	Blue = Insignificant impact and insignificant probability

Corporate Priority Implications

26. The budget is closely linked to the Corporate Plan and any growth bids are scored accordingly.

Carbon Emissions and Climate Change Implications

27. There are no implications currently in approving this report.

Equality and Diversity Implications

28. When the budget was set any growth or savings made included an assessment of the impact on equalities as part of that exercise.

Background Papers

Revenue Quarterly Monitoring File

2017-18 Budget Detail

APPENDIX A

Group with Elements		Year to date			Outturn Forecast			Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	
		£	£	£	£	£	£	
STRATEGIC MANAGEMENT								
Chief Executive : Alex Parmley								
MANAGEMENT BOARD	Expenditure	245,135	63,923	(181,212)	980,540	980,540	0	<i>Savings from senior management restructure are to be transferred to the transformation reserve.</i>
Portfolio Holder : Cllr Ric Pallister	Income			0	0	0	0	
	TOTAL	245,135	63,923	(181,212)	980,540	980,540	0	
TOTAL STRATEGIC MANAGEMENT	Expenditure	245,135	63,923	(181,212)	980,540	980,540	0	
	Income	0	0	0	0	0	0	
	TOTAL	245,135	63,923	(181,212)	980,540	980,540	0	
TRANSFORMATION								
Chief Executive : Alex Parmley								
TRANSFORMATION	Expenditure	(44,265)	212,781	257,046	(288,600)	(288,600)	0	<i>No variance anticipated.</i>
Portfolio Holder : Cllr Ric Pallister	Income			0	0	0	0	
	TOTAL	(44,265)	212,781	257,046	(288,600)	(288,600)	0	
TOTAL TRANSFORMATION	Expenditure	(44,265)	212,781	257,046	(288,600)	(288,600)	0	<i>Funding for the project will be made from the transformation reserve.</i>
	Income	0	0	0	0	0	0	
	TOTAL	(44,265)	212,781	257,046	(288,600)	(288,600)	0	
TOTAL CHIEF EXECUTIVE	Expenditure	200,870	276,704	75,834	691,940	691,940	0	
	Income	0	0	0	0	0	0	
	TOTAL	200,870	276,704	75,834	691,940	691,940	0	
FINANCIAL SERVICES								
Service Manager : Catherine Hood								
AUDIT	Expenditure	47,770	47,071	(699)	95,540	95,540	0	<i>Budget on track.</i>
Portfolio Holder : Cllr Peter Seib	Income			0	0	0	0	
	TOTAL	47,770	47,071	(699)	95,540	95,540	0	
CORPORATE COSTS	Expenditure	605,751	587,646	(18,105)	2,029,710	2,039,710	10,000	<i>Postage savings of £25k have not been found but underspends in other areas should somewhat reduce this shortfall.</i>
Portfolio Holder : Cllr Peter Seib	Income	(29,845)	(19,524)	10,321	(646,900)	(646,900)	0	
	TOTAL	575,906	568,122	(7,784)	1,382,810	1,392,810	10,000	
FINANCIAL SERVICES	Expenditure	170,924	175,397	4,473	702,240	702,240	0	<i>Budget on track.</i>
Portfolio Holder : Cllr Peter Seib	Income	(500)	(1)	499	(20,330)	(20,330)	0	
	TOTAL	170,424	175,396	4,972	681,910	681,910	0	
TREASURY MANAGEMENT	Expenditure	34,112	30,518	(3,594)	60,970	60,970	0	<i>Current estimates are predicting the budget to come in £40k ahead of budget. This is assuming a dividend of at least 3p per unit held in the CCLA fund is achieved.</i>
Portfolio Holder : Cllr Peter Seib	Income	0	(3,120)	(3,120)	(477,820)	(517,820)	(40,000)	
	TOTAL	34,112	27,398	(6,714)	(416,850)	(456,850)	(40,000)	
TOTAL FINANCIAL SERVICES	Expenditure	858,557	840,632	(17,925)	2,888,460	2,898,460	10,000	
	Income	(30,345)	(22,645)	7,700	(1,145,050)	(1,185,050)	(40,000)	
	TOTAL	828,212	817,987	(10,225)	1,743,410	1,713,410	(30,000)	

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Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
ICT SERVICES								
Service Manager : Roger Brown								
INFORMATION SYSTEMS	Expenditure	412,545	392,854	(19,691)	1,077,500	1,077,500	0	
Portfolio Holder : Cllr Henry Hobhouse	Income	(3,415)	(2,083)	1,332	(16,770)	(16,770)	0	
	TOTAL	409,130	390,771	(18,359)	1,060,730	1,060,730	0	Spend is well within Budget so far. Recharge Income has not yet been processed and will further reduce net expenditure.
TOTAL INFORMATION SYSTEMS	Expenditure	412,545	392,854	(19,691)	1,077,500	1,077,500	0	
	Income	(3,415)	(2,083)	1,332	(16,770)	(16,770)	0	
	TOTAL	409,130	390,771	(18,359)	1,060,730	1,060,730	0	
PROCUREMENT AND RISK MANAGEMENT								
Service Manager : Gary Russ								
PROCUREMENT AND RISK MANAGEMENT	Expenditure	40,625	28,650	(11,975)	157,470	157,470	0	
Portfolio Holder : Cllr Peter Seib	Income	(4,848)	0	4,848	(19,390)	(19,390)	0	
	TOTAL	35,777	28,650	(7,127)	138,080	138,080	0	
TOTAL PROCUREMENT AND RISK MANAGEMENT	Expenditure	40,625	28,650	(11,975)	157,470	157,470	0	
	Income	(4,848)	0	4,848	(19,390)	(19,390)	0	
	TOTAL	35,777	28,650	(7,127)	138,080	138,080	0	<i>Currently all underspent.</i>
REVENUES AND BENEFITS								
Service Manager : Ian Potter								
REVENUES & BENEFITS	Expenditure	440,956	424,999	(15,957)	1,681,130	1,681,130	0	Budget is broadly on target for end of year. The exception is a likely risk that income from court costs (Council Tax and Business Rates) will be below expectations at end of year due to the continuing decline in the number of summons issued. Current variation is £20k.
Portfolio Holder : Cllr Peter Seib	Income	(154,510)	(154,663)	(153)	(301,480)	(301,480)	0	
	TOTAL	286,446	270,336	(16,110)	1,379,650	1,379,650	0	
HOUSING BENEFIT SUBSIDY	Expenditure	10,058,705	9,540,032	(518,673)	40,928,180	40,928,180	0	Our latest subsidy monitor shows expenditure in line with the initial estimate. Subsidy is monitored monthly and the subsidy claim externally audited and finally adjusted autumn 2018.
Portfolio Holder : Cllr Peter Seib	Income	(10,363,595)	(10,322,998)	40,597	(41,575,640)	(41,575,640)	0	
	TOTAL	(304,890)	(782,966)	(478,076)	(647,460)	(647,460)	0	
TOTAL REVENUES AND BENEFITS	Expenditure	10,499,661	9,965,031	(534,630)	42,609,310	42,609,310	0	
	Income	(10,518,105)	(10,477,661)	40,444	(41,877,120)	(41,877,120)	0	
	TOTAL	(18,444)	(512,630)	(494,186)	732,190	732,190	0	
OPERATIONS AND CUSTOMER FOCUS								
Service Manager : Jason Toogood								
CUSTOMER SERVICES	Expenditure	129,165	124,449	(4,716)	488,550	488,550	0	Underspent as casual staffing used instead of recruiting to vacant posts.
Portfolio Holder : Cllr Ric Pallister	Income	0	(3,357)	(3,357)	0	0	0	Income received from cover of SCC reception role.
	TOTAL	129,165	121,092	(8,073)	488,550	488,550	0	
RESOLUTION AND PRINTING	Expenditure	19,440	16,041	(3,399)	77,760	77,760	0	
Portfolio Holder : Cllr Ric Pallister	Income	(23,520)	(9,216)	14,304	(94,080)	(94,080)	0	Income from printing remained lower than targets generally as less internal printing is undertaken by teams to reduce costs to services.
	TOTAL	(4,080)	6,825	10,905	(16,320)	(16,320)	0	

Group with Elements		Budget to 30th June £	Actual to 30th June £	Variance to 30th June £	Annual Budget £	Expected Total by Year End £	Variance expected 31/03/18 £	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
TOTAL OPERATIONS AND CUSTOMER FOCUS	Expenditure	148,605	140,490	(8,115)	566,310	566,310	0	
	Income	(23,520)	(12,573)	10,947	(94,080)	(94,080)	0	
	TOTAL	125,085	127,917	2,832	472,230	472,230	0	
TOTAL FINANCE AND CORPORATE SERVICES	Expenditure	11,959,993	11,367,657	(592,336)	47,299,050	47,309,050	10,000	
	Income	(10,580,233)	(10,514,962)	65,271	(43,152,410)	(43,192,410)	(40,000)	
	TOTAL	1,379,760	852,695	(527,065)	4,146,640	4,116,640	(30,000)	
DEMOCRATIC SERVICES								
Service Manager : Angela Cox								
DEMOCRATIC & SUPPORT SERVICES	Expenditure	238,830	255,101	16,271	961,640	961,640	0	All budgets are on track as expected at this time of the year for Democratic Services. No significant variances at the current time.
Portfolio Holder : Cllr Val Keitch	Income	(2,355)	(17,900)	(15,545)	(9,420)	(9,420)	0	
	TOTAL	236,475	237,201	726	952,220	952,220	0	
TOTAL DEMOCRATIC & SUPPORT SERVICES	Expenditure	238,830	255,101	16,271	961,640	961,640	0	
	Income	(2,355)	(17,900)	(15,545)	(9,420)	(9,420)	0	
	TOTAL	236,475	237,201	726	952,220	952,220	0	
LEGAL SERVICES								
Service Manager : Angela Watson								
LEGAL SERVICES	Expenditure	105,090	84,546	(20,544)	425,100	425,100	0	The adverse variance on Books & Publications and the positive variance on Consultant & Professional fees are not yet a concern, as the spend on these budgets is not regular throughout the year; I would expect these variances to even out as the year goes on. As regards income, the negative variance reflects the fact that we are currently working on fewer s106 agreements than in previous years, due to the introduction of the CIL charge in April 2017. It will take a little time before we can assess whether this will be a permanent change and, if so, what is a more realistic target for income on this type of work.
Portfolio Holder : Cllr Peter Seib	Income	(18,195)	(3,591)	14,604	(73,880)	(73,880)	0	
	TOTAL	86,895	80,955	(5,940)	351,220	351,220	0	
LAND CHARGES	Expenditure	22,850	11,421	(11,429)	91,400	91,400	0	As in previous years, the negative variance on expenditure on Consultants Fees is due to the delay in SCC invoicing us for their work on searches; again this will even out during the year and eventually catch up. Income on searches has picked up, hence we are slightly above target for this point in the year.
Portfolio Holder : Cllr Peter Seib	Income	(109,543)	(114,983)	(5,440)	(438,170)	(438,170)	0	
	TOTAL	(86,693)	(103,562)	(16,869)	(346,770)	(346,770)	0	
RIGHTS OF WAY	Expenditure	8,725	8,422	(303)	34,900	34,900	0	Expenditure is pretty much as per the budgets, so no concerns. The income generated by this work is also sporadic throughout the year, and there may inevitably be some delay caused by the hand-over of this work, but we should nonetheless be able to secure some income without any additional staff costs.
Portfolio Holder : Cllr Peter Seib	Income	(4,125)	(153)	3,972	(16,500)	(16,500)	0	
	TOTAL	4,600	8,269	3,669	18,400	18,400	0	
TOTAL LEGAL SERVICES	Expenditure	136,665	104,389	(32,276)	551,400	551,400	0	
	Income	(131,863)	(118,727)	13,136	(528,550)	(528,550)	0	
	TOTAL	4,802	(14,338)	(19,140)	22,850	22,850	0	

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Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
FRAUD AND DATA MANAGEMENT								
Service Manager : Lynda Creek								
FRAUD AND DATA MANAGEMENT	Expenditure	13,615	10,856	(2,759)	46,180	46,180	0	Still need to secure budget for fraud work and GDPR work hence request for 16/17 underspend to be carried forward.
Portfolio Holder : Cllr Peter Seib	Income			0	0	0	0	
	TOTAL	13,615	10,856	(2,759)	46,180	46,180	0	
TOTAL FRAUD AND DATA MANAGEMENT	Expenditure	13,615	10,856	(2,759)	46,180	46,180	0	
	Income	0	0	0	0	0	0	
	TOTAL	13,615	10,856	(2,759)	46,180	46,180	0	
HUMAN RESOURCES								
Service Manager : Mike Holliday								
HUMAN RESOURCES	Expenditure	68,432	58,005	(10,427)	273,730	273,730	0	Budgets broadly in line with expectations and there are no current concerns with regards to budget position
Portfolio Holder : Cllr Ric Pallister	Income	(2,495)	(2,514)	(19)	(12,870)	(12,870)	0	
	TOTAL	65,937	55,491	(10,446)	260,860	260,860	0	
TOTAL HUMAN RESOURCES	Expenditure	68,432	58,005	(10,427)	273,730	273,730	0	
	Income	(2,495)	(2,514)	(19)	(12,870)	(12,870)	0	
	TOTAL	65,937	55,491	(10,446)	260,860	260,860	0	
TOTAL LEGAL AND CORPORATE SERVICES	Expenditure	457,542	428,351	(29,191)	1,832,950	1,832,950	0	
	Income	(136,713)	(139,141)	(2,428)	(550,840)	(550,840)	0	
	TOTAL	320,829	289,210	(31,619)	1,282,110	1,282,110	0	
POLICY AND PERFORMANCE								
Service Manager : Charlotte Jones & Andrew Gillespie								
POLICY & PERFORMANCE	Expenditure	32,673	31,010	(1,663)	117,580	117,580	0	No year end variance anticipated.
Portfolio Holder : Cllr Ric Pallister	Income			0	0	0	0	
	TOTAL	32,673	31,010	(1,663)	117,580	117,580	0	
TOTAL POLICY AND PERFORMANCE	Expenditure	32,673	31,010	(1,663)	117,580	117,580	0	
	Income	0	0	0	0	0	0	
	TOTAL	32,673	31,010	(1,663)	117,580	117,580	0	
ECONOMIC DEVELOPMENT								
Service Manager : David Julian								
ECONOMIC DEVELOPMENT	Expenditure	133,943	165,615	31,672	535,770	535,770	0	£20k -Yeovil Refresh to be funded from Infrastructure reserve. Reduction in YIC income through loss of tenants mid year.
Portfolio Holder : Cllr Jo Roundell-Greene	Income	(373,395)	(312,642)	60,753	(455,110)	(415,110)	40,000	
	TOTAL	(239,452)	(147,027)	92,425	80,660	120,660	40,000	
TOURISM	Expenditure	44,657	31,418	(13,239)	202,120	202,120	0	Budgets on target.
Portfolio Holder : Cllr Derek Yeomans	Income	(20,887)	(14,239)	6,648	(83,550)	(83,550)	0	
	TOTAL	23,770	17,179	(6,591)	118,570	118,570	0	
HERITAGE	Expenditure	15,062	12,317	(2,745)	60,250	60,250	0	Budgets on target.
Portfolio Holder : Cllr Nick Weeks	Income	(780)	(206)	574	(3,120)	(3,120)	0	
	TOTAL	14,282	12,111	(2,171)	57,130	57,130	0	
TOTAL ECONOMIC DEVELOPMENT	Expenditure	193,662	209,350	15,688	798,140	798,140	0	
	Income	(395,062)	(327,087)	67,975	(541,780)	(501,780)	40,000	
	TOTAL	(201,400)	(117,737)	83,663	256,360	296,360	40,000	

Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
DEVELOPMENT CONTROL								
Service Manager : David Norris								
DEVELOPMENT CONTROL	Expenditure	354,973	330,723	(24,250)	1,419,890	1,419,890	0	Expenditure is £24k below budget due to certain posts not being backfilled. Income is £40k ahead of budget, due mainly to the submission of a couple of large planning applications.
Portfolio Holder : Cllr Angie Singleton	Income	(317,987)	(357,859)	(39,872)	(1,271,950)	(1,271,950)	0	
	TOTAL	36,986	(27,136)	(64,122)	147,940	147,940	0	
TOTAL DEVELOPMENT CONTROL	Expenditure	354,973	330,723	(24,250)	1,419,890	1,419,890	0	
	Income	(317,987)	(357,859)	(39,872)	(1,271,950)	(1,271,950)	0	
	TOTAL	36,986	(27,136)	(64,122)	147,940	147,940	0	
SPATIAL POLICY								
Service Manager : Jo Wilkins								
PLANNING POLICY	Expenditure	64,307	60,986	(3,321)	285,600	285,600	0	Underspend from vacant salary posts.
Portfolio Holder : Cllr Angie Singleton	Income	(640)	0	640	(2,560)	(2,560)	0	
	TOTAL	63,667	60,986	(2,681)	283,040	283,040	0	
TRANSPORT	Expenditure	10,300	9,989	(311)	41,200	41,200	0	On budget.
Portfolio Holder : Cllr Henry Hobhouse	Income	0	0	0	0	0	0	
	TOTAL	10,300	9,989	(311)	41,200	41,200	0	
TOTAL SPATIAL POLICY	Expenditure	74,607	70,975	(3,632)	326,800	326,800	0	
	Income	(640)	0	640	(2,560)	(2,560)	0	
	TOTAL	73,967	70,975	(2,992)	324,240	324,240	0	
STRATEGIC HOUSING								
Service Manager : Colin McDonald								
STRATEGIC HOUSING	Expenditure	40,168	34,527	(5,641)	283,710	283,710	0	Staffing – overall still under with possibility of some overtime but given where we are with transformation I think unlikely that we will exceed budget this year . Postages and printing – will stay low until the affordable housing day is being arranged. External funding being held.
Portfolio Holder : Cllr Ric Pallister	Income	0	(105,743)	(105,743)	(86,890)	(86,890)	0	
	TOTAL	40,168	(71,216)	(111,384)	196,820	196,820	0	
TOTAL STRATEGIC HOUSING	Expenditure	40,168	34,527	(5,641)	283,710	283,710	0	
	Income	0	(105,743)	(105,743)	(86,890)	(86,890)	0	
	TOTAL	40,168	(71,216)	(111,384)	196,820	196,820	0	
EQUALITIES								
Service Manager :								
EQUALITIES & DIVERSITY	Expenditure	3,295	4,525	1,230	13,180	13,180	0	Transfer of budgets to the Third Sector Partnership officer has been requested.
Portfolio Holder : Cllr Jo Roundell Greene	Income	0	0	0	0	0	0	
	TOTAL	3,295	4,525	1,230	13,180	13,180	0	
TOTAL EQUALITIES	Expenditure	3,295	4,525	1,230	13,180	13,180	0	
	Income	0	0	0	0	0	0	
	TOTAL	3,295	4,525	1,230	13,180	13,180	0	
TOTAL ECONOMY	Expenditure	666,705	650,100	(16,605)	2,841,720	2,841,720	0	
	Income	(713,689)	(790,689)	(77,000)	(1,903,180)	(1,863,180)	40,000	
	TOTAL	(46,984)	(140,589)	(93,605)	938,540	978,540	40,000	

Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
COMMUNITIES, THIRD SECTOR AND PARTNERSHIPS								
Service Manager : Helen Rutter								
CENTRAL COMMUNITIES TEAM Portfolio Holder : Cllr Ric Pallister	Expenditure	125,345	133,459	8,114	305,390	305,390	0	Overspend due to the profiling of voluntary sector grant payments.
	Income			0	0	0	0	
	TOTAL	125,345	133,459	8,114	305,390	305,390	0	
COMMUNITY SAFETY Portfolio Holder : Cllr Peter Gubbins	Expenditure	13,395	10,395	(3,000)	53,580	53,580	0	Budget is underspent due to departure of Co-ordinator pending re-design through transformation.
	Income			0	0	0	0	
	TOTAL	13,395	10,395	(3,000)	53,580	53,580	0	
TOTAL COMMUNITIES, THIRD SECTOR AND PARTNERSHIPS	Expenditure	138,740	143,854	5,114	358,970	358,970	0	
	Income	0	0	0	0	0	0	
	TOTAL	138,740	143,854	5,114	358,970	358,970	0	
AREA EAST								
Service Manager : Tim Cook								
EAST AREA DEVELOPMENT Area Chairman : Cllr Nick Weeks	Expenditure	45,690	50,464	4,774	182,760	182,760	0	Overspend in East salaries budgets due to acting up will be balanced by underspend in other Area Development budgets.
	Income	(1,127)	(1,090)	37	(4,510)	(4,510)	0	
	TOTAL	44,563	49,374	4,811	178,250	178,250	0	
EAST GRANTS Area Chairman : Cllr Nick Weeks	Expenditure	6,080	3,093	(2,987)	24,320	24,320	0	
	Income			0	0	0	0	
	TOTAL	6,080	3,093	(2,987)	24,320	24,320	0	
EAST PROJECTS Area Chairman : Cllr Nick Weeks	Expenditure		16,743	16,743	0	0	0	
	Income		(66,232)	(66,232)	0	0	0	Heart of Wessex Rail Partnership contributions.
	TOTAL	0	(49,489)	(49,489)	0	0	0	
TOTAL AREA EAST	Expenditure	51,770	70,300	18,530	207,080	207,080	0	
	Income	(1,127)	(67,322)	(66,195)	(4,510)	(4,510)	0	
	TOTAL	50,643	2,978	(47,665)	202,570	202,570	0	
AREA NORTH								
Service Manager : Sara Kelly								
NORTH AREA DEVELOPMENT Area Chairman : Cllr Derek Yeomans	Expenditure	42,048	37,523	(4,525)	168,190	168,190	0	Underspend largely attributable to salaries due to secondments to transformation. One member of staff returning end July. Area Development Plan in process of being approved which should bring forward work that will create spend.
	Income			0	0	0	0	
	TOTAL	42,048	37,523	(4,525)	168,190	168,190	0	
NORTH GRANTS Area Chairman : Cllr Derek Yeomans	Expenditure	2,670	1,317	(1,353)	10,680	10,680	0	Several 'live' grant enquiries in progress. Nil variance by year end.
	Income			0	0	0	0	
	TOTAL	2,670	1,317	(1,353)	10,680	10,680	0	
TOTAL AREA NORTH	Expenditure	44,718	38,840	(5,878)	178,870	178,870	0	
	Income	0	0	0	0	0	0	
	TOTAL	44,718	38,840	(5,878)	178,870	178,870	0	

Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
AREA SOUTH								
Service Manager : Natalie Fortt								
SOUTH AREA DEVELOPMENT	Expenditure	66,654	56,022	(10,632)	266,615	266,615	0	Savings on salary budgets which will offset overspends in other Areas.
Area Chairman : Cllr Peter Gubbins	Income	(10,930)	(7,474)	3,456	(43,720)	(43,720)	0	
	TOTAL	55,724	48,548	(7,176)	222,895	222,895	0	
SOUTH GRANTS	Expenditure	7,795	0	(7,795)	31,180	31,180	0	
Area Chairman : Cllr Peter Gubbins	Income		(500)	(500)	0	0	0	
	TOTAL	7,795	(500)	(8,295)	31,180	31,180	0	
SOUTH PROJECTS	Expenditure	0	13,129	13,129	0	0	0	Funding for Yeovil One to be transferred from reserve.
Area Chairman : Cllr Peter Gubbins	Income		0	0	0	0	0	
	TOTAL	0	13,129	13,129	0	0	0	
TOTAL AREA SOUTH	Expenditure	74,449	69,151	(5,298)	297,795	297,795	0	
	Income	(10,930)	(7,974)	2,956	(43,720)	(43,720)	0	
	TOTAL	63,519	61,177	(2,342)	254,075	254,075	0	
AREA WEST								
Service Manager : Zoe Harris								
WEST AREA DEVELOPMENT	Expenditure	56,180	50,725	(5,455)	224,720	224,720	0	
Area Chairman : Cllr Val Keitch	Income	(878)	(169)	709	(3,510)	(3,510)	0	
	TOTAL	55,302	50,556	(4,746)	221,210	221,210	0	
WEST GRANTS	Expenditure	6,560	0	(6,560)	26,240	26,240	0	
Area Chairman : Cllr Val Keitch	Income		0	0	0	0	0	
	TOTAL	6,560	0	(6,560)	26,240	26,240	0	
WEST PROJECTS	Expenditure	5,150	3,496	(1,654)	22,080	22,080	0	
Area Chairman : Cllr Val Keitch	Income	(3,482)	(1,832)	1,650	(13,930)	(13,930)	0	
	TOTAL	1,668	1,664	(4)	8,150	8,150	0	
TOTAL AREA WEST	Expenditure	67,890	54,221	(13,669)	273,040	273,040	0	
	Income	(4,360)	(2,001)	2,359	(17,440)	(17,440)	0	
	TOTAL	63,530	52,220	(11,310)	255,600	255,600	0	
TOTAL COMMUNITIES	Expenditure	377,567	376,366	(1,201)	1,315,755	1,315,755	0	
	Income	(16,417)	(77,297)	(60,880)	(65,670)	(65,670)	0	
	TOTAL	361,150	299,069	(62,081)	1,250,085	1,250,085	0	
ENVIRONMENTAL HEALTH								
Service Manager : Alasdair Bell								
HOUSING STANDARDS	Expenditure	59,993	55,201	(4,792)	239,970	239,970	0	<i>Underspent due to vacant salary posts.</i>
Portfolio Holder : Cllr Val Keitch	Income	(16,862)	(21,652)	(4,790)	(67,450)	(67,450)	0	
	TOTAL	43,131	33,549	(9,582)	172,520	172,520	0	
ENVIRONMENTAL HEALTH & COMMUNITY PROTECTION	Expenditure	197,010	182,738	(14,272)	816,500	816,500	0	<i>Awaiting revised government legislation before invoicing for the annual pollution, prevention & control fee.</i>
Portfolio Holder : Cllr Val Keitch	Income	(28,728)	(6,866)	21,862	(71,660)	(71,660)	0	
	TOTAL	168,282	175,872	7,590	744,840	744,840	0	

Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
ENFORCEMENT Portfolio Holder : Cllr Val Keitch	Expenditure	28,868	19,099	(9,769)	123,060	123,060	0	<i>Underspent due to vacant salary post.</i>
	Income	(750)	(278)	472	(3,000)	(3,000)	0	
	TOTAL	28,118	18,821	(9,297)	120,060	120,060	0	
TOTAL ENVIRONMENTAL HEALTH	Expenditure	285,871	257,038	(28,833)	1,179,530	1,179,530	0	
	Income	(46,340)	(28,796)	17,544	(142,110)	(142,110)	0	
	TOTAL	239,531	228,242	(11,289)	1,037,420	1,037,420	0	
CIVIL CONTINGENCIES MANAGER								
Service Manager : Pam Harvey								
CIVIL CONTINGENCIES Portfolio Holder : Cllr Nick Weeks	Expenditure	33,705	24,662	(9,043)	134,820	134,820	0	<i>No payments have been made yet to Taunton Deane for out of hours helpline or County for the partnership arrangement.</i>
	Income	(1,250)	0	1,250	(6,110)	(6,110)	0	
	TOTAL	32,455	24,662	(7,793)	128,710	128,710	0	
TOTAL CIVIL CONTINGENCIES	Expenditure	33,705	24,662	(9,043)	134,820	134,820	0	
	Income	(1,250)	0	1,250	(6,110)	(6,110)	0	
	TOTAL	32,455	24,662	(7,793)	128,710	128,710	0	
ENGINEERING AND PROPERTY SERVICES								
Service Manager : Garry Green								
PROPERTY MANAGEMENT Portfolio Holder : Cllr Henry Hobhouse	Expenditure	286,976	241,970	(45,006)	1,177,460	1,127,460	(50,000)	General underspend across range of services although wages are up £6k. Commercial income and other properties up £18k but public office service charges down £30k.
	Income	(338,711)	(331,197)	7,514	(790,670)	(770,670)	20,000	
	TOTAL	(51,735)	(89,227)	(37,492)	386,790	356,790	(30,000)	
CAR PARKING Portfolio Holder : Cllr Henry Hobhouse & Cllr Peter Seib	Expenditure	197,091	141,437	(55,654)	804,670	804,670	0	Underspend due to outstanding service charge owed to Waitrose and to G4S on cash collection as ongoing dispute on rate Pay & Display income down £48k on budget and PCN income down £4k along with other rental payments due.
	Income	(501,198)	(444,017)	57,181	(2,130,670)	(2,050,670)	80,000	
	TOTAL	(304,107)	(302,580)	1,527	(1,326,000)	(1,246,000)	80,000	
ENGINEERING SERVICES Portfolio Holder : Cllr Henry Hobhouse	Expenditure	182,767	147,196	(35,571)	633,950	563,950	(70,000)	General underspends across all services including salaries, land drainage, public conveniences, and Birchfield although CCTV expenditure ahead of budget. Bus Station income down £2k and recharges to town councils for toilet contractor's costs.
	Income	(21,740)	(16,940)	4,800	(86,960)	(91,960)	(5,000)	
	TOTAL	161,027	130,256	(30,771)	546,990	471,990	(75,000)	
TOTAL ENGINEERING AND PROPERTY SERVICES	Expenditure	666,834	530,603	(136,231)	2,616,080	2,496,080	(120,000)	
	Income	(861,649)	(792,154)	69,495	(3,008,300)	(2,913,300)	95,000	
	TOTAL	(194,815)	(261,551)	(66,736)	(392,220)	(417,220)	(25,000)	

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Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
BUILDING CONTROL								
Service Manager : Dave Durrant								
BUILDING CONTROL	Expenditure	122,865	118,563	(4,302)	638,470	625,000	(13,470)	Anticipated Building Regulation charges income is around £425k for full year.
Portfolio Holder : Cllr Nick Weeks	Income	(139,054)	(112,489)	26,565	(661,240)	(610,000)	51,240	
	TOTAL	(16,189)	6,074	22,263	(22,770)	15,000	37,770	
TOTAL BUILDING CONTROL	Expenditure	122,865	118,563	(4,302)	638,470	625,000	(13,470)	
	Income	(139,054)	(112,489)	26,565	(661,240)	(610,000)	51,240	
	TOTAL	(16,189)	6,074	22,263	(22,770)	15,000	37,770	
STREETSCENE								
Service Manager : Chris Cooper								
HORTICULTURE & GROUNDS MAINTENANCE & STREETCLEANING	Expenditure	760,163	707,227	(52,936)	2,980,250	2,980,250	0	The first quarter indicates a healthy balance following changes made to the service in response to financial changes brought about as a result of clients service reductions. We will continue to monitor costs and minimise spend throughout the year. Income figures are pleasing and the service continues to pursue additional sources of income.
Portfolio Holder : Cllr Jo Roundell Greene	Income	(204,137)	(213,128)	(8,991)	(1,314,540)	(1,314,540)	0	
	TOTAL	556,026	494,099	(61,927)	1,665,710	1,665,710	0	
TOTAL STREETSCENE	Expenditure	760,163	707,227	(52,936)	2,980,250	2,980,250	0	
	Income	(204,137)	(213,128)	(8,991)	(1,314,540)	(1,314,540)	0	
	TOTAL	556,026	494,099	(61,927)	1,665,710	1,665,710	0	
WASTE & RECYCLING								
Assistant Director : Laurence Willis								
WASTE COLLECTION	Expenditure	1,487,416	1,484,208	(3,208)	5,928,660	5,928,660	0	At this early point in the year it is difficult to make accurate predictions about the waste budget as the main variations arise from uncertainty about income (recycling credit and garden waste) and container charges. However, there are no concerns at this stage about the budget – as we progress through the year the trends on recycling and garden waste subscriptions become clearer and more accurate forecasts can be made.
Portfolio Holder : Cllr Jo Roundell Greene & Derek Yeomans	Income	(828,999)	(805,678)	23,321	(1,536,170)	(1,536,170)	0	
	TOTAL	658,417	678,530	20,113	4,392,490	4,392,490	0	
TOTAL WASTE COLLECTION	Expenditure	1,487,416	1,484,208	(3,208)	5,928,660	5,928,660	0	
	Income	(828,999)	(805,678)	23,321	(1,536,170)	(1,536,170)	0	
	TOTAL	658,417	678,530	20,113	4,392,490	4,392,490	0	

Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
LICENSING								
Service Manager : Nigel Marston								
LICENSING	Expenditure	61,030	63,847	2,817	244,120	244,120	0	Slightly higher than this time last year, but on track. Higher than same point last year, but mainly due to increased income in advance for multiple year licences.
Portfolio Holder : Cllr Angie Singleton	Income	(44,072)	(76,877)	(32,805)	(301,610)	(301,610)	0	
	TOTAL	16,958	(13,030)	(29,988)	(57,490)	(57,490)	0	
TOTAL LICENSING	Expenditure	61,030	63,847	2,817	244,120	244,120	0	
	Income	(44,072)	(76,877)	(32,805)	(301,610)	(301,610)	0	
	TOTAL	16,958	(13,030)	(29,988)	(57,490)	(57,490)	0	
TOTAL ENVIRONMENT	Expenditure	3,417,884	3,186,148	(231,736)	13,721,930	13,588,460	(133,470)	
	Income	(2,125,501)	(2,029,122)	96,379	(6,970,080)	(6,823,840)	146,240	
	TOTAL	1,292,383	1,157,026	(135,357)	6,751,850	6,764,620	12,770	
ARTS AND ENTERTAINMENT								
Service Manager : Adam Burgan								
ARTS	Expenditure	522,084	440,949	(81,135)	2,077,385	2,333,255	255,870	A solid start to the year for The Octagon. Key trading periods ahead but sales remain steady.
Portfolio Holder : Cllr Sylvia Seal	Income	(463,743)	(688,653)	(224,910)	(1,823,030)	(2,079,450)	(256,420)	
	TOTAL	58,341	(247,704)	(306,045)	254,355	253,805	(550)	
WESTLAND LEISURE COMPLEX	Expenditure	314,015	380,324	66,309	1,256,230	1,356,230	100,000	There have been a number of unexpected start up costs especially for the kitchen which were not budgeted for. This has also led to delays in hiring out the complex for functions.
Portfolio Holder : Cllr Sylvia Seal	Income	(303,438)	(243,848)	59,590	(1,208,920)	(1,208,920)	0	
	TOTAL	10,577	136,476	125,899	47,310	147,310	100,000	
TOTAL ARTS	Expenditure	836,099	821,273	(14,826)	3,333,615	3,689,485	355,870	
	Income	(767,181)	(932,501)	(165,320)	(3,031,950)	(3,288,370)	(256,420)	
	TOTAL	68,918	(111,228)	(180,146)	301,665	401,115	99,450	
SPORT AND LEISURE FACILITIES								
Service Manager : Lynda Pincombe								
GOLDENSTONES	Expenditure	64,108	25,673	(38,435)	256,430	256,430	0	<i>Utility charges to be invoiced to LED.</i>
Portfolio Holder : Cllr Sylvia Seal	Income	(42,428)	(16,726)	25,702	(169,710)	(169,710)	0	
	TOTAL	21,680	8,947	(12,733)	86,720	86,720	0	
SPORT FACILITIES	Expenditure	38,177	29,112	(9,065)	152,710	152,710	0	<i>Utility charges to be invoiced to LED.</i>
Portfolio Holder : Cllr Sylvia Seal	Income	(15,250)	(9,011)	6,239	(61,000)	(61,000)	0	
	TOTAL	22,927	20,101	(2,826)	91,710	91,710	0	
WESTLANDS	Expenditure	17,783	(13,551)	(31,334)	71,130	71,130	0	
Portfolio Holder : Cllr Sylvia Seal	Income	(2,288)	0	2,288	(9,150)	(9,150)	0	
	TOTAL	15,495	(13,551)	(29,046)	61,980	61,980	0	
TOTAL SPORT AND LEISURE FACILITIES	Expenditure	120,068	41,234	(78,834)	480,270	480,270	0	
	Income	(59,966)	(25,737)	34,229	(239,860)	(239,860)	0	
	TOTAL	60,102	15,497	(44,605)	240,410	240,410	0	

Group with Elements		Budget to 30th June	Actual to 30th June	Variance to 30th June	Annual Budget	Expected Total by Year End	Variance expected 31/03/18	Budget Holders' Comments on Variances to Profiled Budgets & Outturn <i>Accountants' Comments in Italics</i>
		£	£	£	£	£	£	
COMMUNITY HEALTH AND LEISURE								
Service Manager : Lynda Pincombe								
COMMUNITY HEALTH & LEISURE	Expenditure	216,210	186,727	(29,483)	787,840	787,840	0	
Portfolio Holder : Cllr Sylvia Seal	Income	(46,944)	(69,955)	(23,011)	(191,560)	(191,560)	0	
	TOTAL	169,266	116,772	(52,494)	596,280	596,280	0	The budget is currently operating within resource limits.
TOTAL COMMUNITY HEALTH AND LEISURE	Expenditure	216,210	186,727	(29,483)	787,840	787,840	0	
	Income	(46,944)	(69,955)	(23,011)	(191,560)	(191,560)	0	
	TOTAL	169,266	116,772	(52,494)	596,280	596,280	0	
HOUSING AND WELFARE								
Service Manager : Kirsty Larkins								
WELFARE	Expenditure	84,935	72,081	(12,854)	339,740	339,740	0	
Portfolio Holder : Cllr Sylvia Seal	Income	(339,575)	(360,859)	(21,284)	(399,500)	(399,500)	0	
	TOTAL	(254,640)	(288,778)	(34,138)	(59,760)	(59,760)	0	Budgets on track.
HOUSING	Expenditure	257,022	176,352	(80,670)	1,091,090	1,091,090	0	Budgets all ok. Postage and IT showing as overspent as we pay in advance for these services.
Portfolio Holder : Cllr Sylvia Seal	Income	(54,455)	(168,076)	(113,621)	(217,820)	(217,820)	0	£155k homeless flex grant has been received.
	TOTAL	202,567	8,276	(194,291)	873,270	873,270	0	
TOTAL HOUSING AND WELFARE	Expenditure	341,957	248,433	(93,524)	1,430,830	1,430,830	0	
	Income	(394,030)	(528,935)	(134,905)	(617,320)	(617,320)	0	
	TOTAL	(52,073)	(280,502)	(228,429)	813,510	813,510	0	
COUNTRYSIDE								
Service Manager : Katy Menday								
COUNTRYSIDE	Expenditure	126,685	150,934	24,249	528,560	528,560	0	At the end of the first quarter we can now raise invoices for the contributions e.g. from Yeovil Town Council and Chard Angling Club. Event and activity income continues to trickle in as we move through the busy summer events season. The Cafe continues to have a good summer exceeding its weekly and monthly targets.
Portfolio Holder : Cllr Sylvia Seal	Income	(68,742)	(65,994)	2,748	(279,970)	(279,970)	0	
	TOTAL	57,943	84,940	26,997	248,590	248,590	0	
TOTAL COUNTRYSIDE	Expenditure	126,685	150,934	24,249	528,560	528,560	0	
	Income	(68,742)	(65,994)	2,748	(279,970)	(279,970)	0	
	TOTAL	57,943	84,940	26,997	248,590	248,590	0	
TOTAL HEALTH AND WELL-BEING	Expenditure	1,641,019	1,448,601	(192,418)	6,561,115	6,916,985	355,870	
	Income	(1,336,863)	(1,623,122)	(286,259)	(4,360,660)	(4,617,080)	(256,420)	
	TOTAL	304,156	-174,521	-478,677	2,200,455	2,299,905	99,450	
TOTAL SSDC	Expenditure	18,754,253	17,764,937	(989,316)	74,382,040	74,614,440	232,400	
	Income	(14,909,416)	(15,174,333)	(264,917)	(57,002,840)	(57,113,020)	(110,180)	
	TOTAL	3,844,837	2,590,604	(1,254,233)	17,379,200	17,501,420	122,220	

Appendix B

The following virements should be noted:

Value £	To	From	Description
7,000	Environmental Protection	Strategic Management	Adjustment for salary savings
7,910	Community Leisure	Healthy Lifestyles, Leisure Communications, Yeovil Recreation Centre, Play Area/Youth Facility Development, Sports Specific Development, Young People & Play, District Wide Grants	Create budget for revenue contribution to capital
43,130	Voluntary Sector Development	Communities	Transfer Third Sector Partnership budgets to Communities
74,260	SPARK Grants	Communities	Transfer Third Sector Partnership budgets to Communities
121,730	CASS Grants	Communities	Transfer Third Sector Partnership budgets to Communities

Appendix C

AREA RESERVES Quarter 1 2017/18

Allocation of Reserves	Approval Date	Approved Allocation	Balance 17/18	Transfer from Reserves during 2017/18
		£	£	£
Area East Balance B/fwd 1st April 2017			49,190	
Community Planning - Project Spend	Apr-05	50,000	15,930	
Derelict Sites Castle Cary	Jun-05	4,000	4,000	
Rural Business Units	Nov-05	25,000	5,800	
Retail Support Initiative	May-09	10,000	10,000	
Wincanton Retail Support Initiative	Jul-14	10,000	10,000	
Totals			45,730	0
E5 balance of reserve Unallocated Balance 30th June 2017			3,460	49,190
Area North Balance B/fwd 1st April 2017			26,600	
Support towards progressing affordable rural housing schemes	Mar-09	15,000	10,000	
Langport Cycle Path	Mar-17		2,706	
Totals			12,706	0
E5 balance of reserve Unallocated Balance 30th June 2017			13,894	26,600
Area West Balance B/fwd 1st April 2017			46,220	
Chard Hub	Jun-16		46,220	
Totals			46,220	0
E5 balance of reserve Unallocated Balance 30th June 2017			0	46,220

(Area South has no reserve remaining)

Appendix D

Summary of Usable Reserves

The following table shows the current balance on each usable reserve and the movements since 1 April 2017

Reserves	Balance as at 01/04/16	Movement	Balance as at 31/3/17
	£'000	£'000	£'000
Usable Capital Receipts	29,053	1	29,054
Internal Borrowing Reserve	799		799
Capital Reserve	1,244	3	1,247
Cremator Replacement Capital Reserve	651		651
Internal Borrowing Repayments	23		23
Election Reserve	149		149
Risk Management Reserve	11		11
Wincanton Sports Centre Reserve	21		21
Local Plan Enquiry Reserve	71		71
Yeovil Athletic Track Repairs Fund	125		125
Planning Delivery Reserve	26		26
Bristol to Weymouth Rail Reserve	11		11
Local Authority Business Growth Initiative Reserve	27	(3)	24
Yeovil Vision	120		120
IT Replacement Reserve	17		17
Insurance Fund	53		53
Transformation Reserve	782		782
Treasury Management Reserve	100		100
Local Plan Implementation Fund	125		125
Revenue Grants Reserve	672		672
MTFP Support Fund	6,624		6,624
Council Tax/Housing Benefits Reserve	675	50	725
Closed Churchyards Reserve	3		3
Health Inequalities	31		31
Deposit Guarantee Claims Reserve	6		6
Park Homes Replacement Reserve	165		165
Planning Obligations Admin Reserve	35		35
LSP	24		24
Artificial Grass Pitch Reserve	85		85
Business Support Scheme	158		158
Infrastructure Reserve	932		932
NNDR Volatility Reserve	1,309		1,309
Ticket Levy Reserve	6	11	17
Waste Reserve	230		230
Community Housing Fund	263		263
Total Usable Reserves	44,626	62	44,688

the list above excludes the reserves which are not usable by Members. These are the Capital Adjustment Account, Revaluation Reserve, Available for Sale Reserve, Financial Instrument Adjustment Account, Pensions Reserve and Collection Fund Adjustment Account

Agenda Item 8

2017/18 Capital Budget Monitoring Report for the Period ending 30th June 2017

Executive Portfolio Holder: Peter Seib, Finance and Legal Services
S151 Officer: Paul Fitzgerald
Service Manager: Catherine Hood, Finance Manager
Lead Officer: Nicola Hix, Management Accountant
Contact Details: nicola.hix@southsomerset.gov.uk or 01935 462612

Purpose of the Report

1. The purpose of this report is to update Members on the current financial position of the capital programme of the Council and to report the reasons for variations from approved budgets for the period 1st April 2017 to 30th June 2017.

Forward Plan

2. This report appeared on the District Executive Forward Plan with an anticipated Committee date of August 2017.

Public Interest

3. This report updates progress on capital expenditure in 2017/18.

Recommendation(s)

4. That the District Executive: -
 - a) note the content of the report;
 - b) approve the revised capital programme spend as detailed in paragraph 6;
 - c) approve the virements of £25,000 outline in paragraph 11;
 - d) note the review of schemes as detailed in Appendix B and approve Leadership Board proposals.

Background

5. Full Council approved the Capital Programme in February 2017. Monitoring of the agreed programme has been delegated to District Executive.

Capital Programmes

6. The revised capital programme for this financial year and beyond is attached at Appendix A. The estimated spend for 2017/18 has been revised from **£10.064 million** to **£10.145 million** for the following reasons: -

	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
Capital Programme for 2017/18 onwards approved at DX in July	10,064	225	(823)	(835)	(341)
Plus confidential budget approvals	60	2,387	1,553		
Plus allocations from reserves:					
Transformation	678	98			
Affordable Housing to 4 x properties at Men's Working Club, Chard	216				
Less allocations to the reserve:					
Wyndham Park Community Facilities	(400)				
Reckleford Gyrotory (Eastern Gateway)	(70)				
Local Delivery Vehicle (linked to Yeovil Vision)	(34)				
Foundry House	(4)				
Less slippage from 2017/18 forecast to slip into 2018/19 and beyond (re-profiling)	(665)	665			
Plus RCCO's from revenue & external income	300				
Revised Capital Programme for 2017/18 at 30th June 2017.	10,145	3,375	730	(835)	(341)

(Figures shown in brackets reduce the capital spend in any particular year)

Capital Programme & Reserves

7. The current capital programme, contingent liabilities and reserves allocates £17.349 million to various schemes over the next five years. Further details are shown in Appendix A.

	£'000
Capital Programme (as detailed in paragraph 6)	13,074
Contingent Liabilities and Reserve Scheme	4,275
Total Programme to be Financed	17,349

Progress on various schemes

8. Progress on individual schemes is attached at Appendix A. Appendix A also incorporates responsible officer comments on slippage and performance against targets. At this stage the total projected capital investment within the programme remains on budget for all schemes.
9. The actual net position as at 30th June 2017 is net income of £383,000. This is made up of actual expenditure being £763,000 less grants received in advance for various projects of £1,146,000.
10. The current forecast net spend by the year end is £10.145 million. Schemes which are expected to be delayed this year and are more than £50,000 and have slipped to 2018/19 include:

Project	Date Funding Originally Approved	Slippage to 2018/19 £'000	Reason for Delay
Affordable Housing – North Street, Crewkerne	Sep 16	520	Planning permission no yet obtained for site, and even if managed to be resolved and obtained they may not achieve enough to claim start on site tranche from us before financial year end.
Affordable Housing – Furnham Road Phase II, Chard (Knightstone)	Oct 15	60	Start on site delayed due to resolving land issues, the situation is being monitored.

(the figures shown above are included in the slippage figure at the bottom of the table in paragraph 6),

Virements between Capital Projects

11. The table below shows the requested budget virements between projects within the capital programme.

Amount £'000	From	To	Reason
25	Empty Property Grants	HMO Grants	Reallocation of funds to support increased demand.
25	Total Virement		

Projects agreed before 2012

12. There are number of schemes still in the capital programme where funding was agreed before 2015. Appendix B provides a reason for the delay in their progression. Members need to confirm their approval for the project to stay in the capital programme. Funding has been moved to the reserve element of the capital programme where appropriate as detailed in the report.

Additional income

13. This section highlights any new funding or changes to external funding that have been received by the Council within the last quarter. It is recommended the capital programme budget is increased and funded by the amounts shown in the table below:

Project	Source of Funding	Additional funding received £'000
Westlands Complex	RCCO's, Ticket Levy	158
Westlands Sports & Pavilion	Sport England	92
Westlands Sports & Pavilion	England Cricket Board	50
Grant to West Coker Recreation Ground Play Area	S106	5
	Total	305

Flexible Use of Capital Receipts

14. Since the efficiency strategy was agreed, capital receipts of £99,000 have been received so far from the sale of property, that can be utilised for the revenue costs of the transformation programme. The strategy has identified a funding requirement of £500,000 to be delivered through new capital receipts between 2016/17 and 2018/19 financial years. Without the income from asset sales, additional revenue resources will be needed to provide the necessary funding of transformation costs.

Disposals to Housing Associations

15. Since the last quarter there have been no further disposals of surplus/non strategic land at less than best consideration to Housing Associations as agreed under the delegated authority awarded to the appropriate portfolio holder in conjunction with the S151 Officer. The total disposals/leases of this nature agreed, since the policy began, remains at £1.573 million.

Section 106 (S106) Deposits by Developers

16. S106 agreements are legal agreements between local authorities and developers that are linked to a planning permission. The total balance held is £3,454,508. This is purely a South Somerset District Council financial summary, more detail on S106's is given to Area Committees on an annual basis.

Wessex Home Improvement Loans (WHIL)

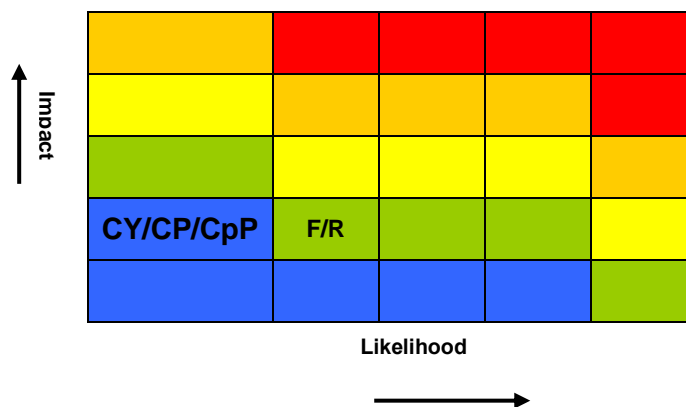
17. WHIL works in partnership with the Council to provide finance to homeowners for essential maintenance and improvement works to their property. Loans are increasingly replacing grants allowing the Council to re-circulate funds.

18. The Council has £672,989 of capital invested with WHIL. As at the end of June 2017 there was £360,897 on the loan book and £312,092 as available capital.

Financial Implications

19. These are contained in the body of the report.

Risk Matrix



Key

Categories	Colours <i>(for further detail please refer to Risk management strategy)</i>
R = Reputation	Red = High impact and high probability
CpP = Corporate Plan Priorities	Orange = Major impact and major probability
CP = Community Priorities	Yellow = Moderate impact and moderate probability
CY = Capacity	Green = Minor impact and minor probability
F = Financial	Blue = Insignificant impact and insignificant probability

Corporate Priority Implications

20. There are no specific implications in these proposals.

Carbon Emissions and Climate Change Implications

21. There are no specific implications in these proposals.

Equality and Diversity Implications

22. There are no specific implications in these proposals.

Background Papers

Revenue Quarterly Monitoring File
Capital Monitoring File

Revised District Executive Capital Programme 2017/18 - 2021/22

Appendix A

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
STRATEGIC MANAGEMENT									
Chief Executive - Alex Parmley									
Service Manager - Caron Starkey									
Transformation	March 16	0	1,678	0	1,678	413	2,091	C Starkey / D Chubb	No slippage, within planned timescales and budget. A number of orders placed.
Total Strategic Management		0	1,678	0	1,678	413	2,091		
FINANCE & CORPORATE SERVICES									
S151 - Paul Fitzgerald									
FINANCIAL SERVICES									
Service Manager - Catherine Hood									
Portfolio Holder - Cllr Peter Seib									
Capital Salaries	Feb 13	2,846	100	0	100	0	2,946	C Hood	Figure to be calculated the end of the financial year as dependant on officer time on projects.
Repayment of Loan from Somerset Waste Partnership	Oct 14	1,428	-243	-35	-208	-964	221	C Hood	Loan repayments being made as agreed.
Loan to Somerset Waste Partnership for Vehicles	Feb 17	0	3,231	0	3,231	-1,446	1,785	C Hood	Loan to be drawn upon during Qtr 2 and repayments have commenced.
Loan to Hinton St. George & Locality Rural Comm Services - Repayment	Oct 15	-8	-10	-2	-8	-36	-54	C Hood	Loan repayments being made as agreed.
ICT SERVICES									
Service Manager - Roger Brown									
Portfolio Holder - Cllr Henry Hobhouse									
ICT Infrastructure Replacement	Feb 17	0	171	111	60	0	171	D Chubb	Storage Area Network replaced within budget and on time.
Total Finance & Corporate Services		4,266	3,249	74	3,175	-2,446	5,069		
ECONOMY									
STRATEGIC HOUSING									
Service Manager - Colin McDonald									
Portfolio Holder - Cllr Ric Pallister									
Affordable Housing - Rural exception, Misterton (Yarlington)	Oct 15	0	199	0	199	198	397	C McDonald	Yarlington are yet to submit a planning application, the situation is being monitored.

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
Affordable Housing - Furnham Road Phase II, Chard (Knightstone)	Oct 15	0	60	0	60	60	120	C McDonald	Start on site delayed due to resolving land issues, the situation is being monitored. £60K reprofiled to 2018/19.
Affordable Housing - Queensway, Yeovil (Stonewater)	Oct 15	0	162	24	138	0	162	C McDonald	PC claim expected qtr 2.
Affordable Housing - Bought not built Allocation	Sept 14	99	201	0	201	0	300	C McDonald	Contingency fund - possible that it may not be taken up.
Affordable Housing - Mortgage Rescue Contingency Fund	Sept 14	0	277	0	277	0	277	C McDonald	Contingency fund - possible that it may not be taken up.
Affordable Housing - West Hendford, Yeovil	April 15	0	375	0	375	0	375	C McDonald	DX July due to reduce this allocation to £62,500. PC claim expected qtr 2.
Affordable Housing - North Street, Crewkerne	Sept 16	0	520	0	520	520	1,040	C McDonald	Subject to planning permission, the situation is being monitored. £520K re-profiled to 2018/19.
Affordable Housing - Purchase of 1 x 3 Bed House, Chard (Magna)	Nov 16	0	37	35	2	0	37	C McDonald	Underspend (deallocation expected by DX July).
Affordable Housing - Jarman Way (Knightstone)	Jan 17	0	40	0	40	40	80	C McDonald	This is the additional funding for Furnham Road Phase II but appears here as a separate item. £40K re-profiled to 2018/19.
Affordable Housing - 4 Properties Chard Working Mens Club (Stonewater)	May 17	0	216	0	216	0	216	C McDonald	SoS expected Qtr 3; PC may slip into 2018/19.
SPATIAL POLICY									
Service Manager : Jo Wilkins									
Portfolio Holder : Cllr Henry Hobhouse									
Lyde Road Pedestrian & Cycle Way	Feb 17	0	250	0	250	0	250	N Collins	Awaiting a decision from SCC's Highway Improvement Schemes Programme Board (HISP) as to when both the final design work and actual construction work can be scheduled in. The various road works that have either recently taken place or are scheduled for the near future in both the Sherborne Road and Lyde Road areas and the recent publicity over traffic delays may mean that the HISP decide to start this project later than originally envisaged.

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
ECONOMIC DEVELOPMENT									
Service Manager : David Julian									
Portfolio Holder - Cllr Jo Roundell-Greene									
Yeovil Innovation Centre Phase II	Feb 16	111	1,203	5	1,198	0	1,314	D Julian	Project costs are now being finalised so that the Funding Agreement can be unconditionally approved by the LEP and enable the commencement of the construction stage. A finish date in mid- 2018 is still anticipated.
Total Economy		210	3,540	64	3,476	818	4,568		
COMMUNITIES									
AREA SOUTH									
Service Manager - Natalie Ross									
Area Chairman - Cllr Peter Gubbins									
Reckleford Gyratory (Eastern Gateway)	Feb 07	1,633	18	4	14	0	1,651	N Fortt	Invoices have been received for some of the retention sum. However, payment is being withheld until the outstanding licencing arrangements have been completed. £70K transferred to Yeovil Refresh Reserve.
Local Delivery Vehicle (linked to Yeovil Vision)	Feb 09	66	0	0	0	0	66	N Fortt	The allocation of £5K dates back pre 15/16 but not yet claimed. £34K transferred to Yeovil Delivery Vehicle Reserve within capital programme and draw upon when necessary.
Foundry House	April 99	879	0	0	0	0	879	N Fortt	£4K merged into Yeovil Delivery Vehicle Reserve.
Wyndham Park Community Facilities	Nov 14	0	0	0	0	0	0	N Fortt	Negotiations taking place with landowner adjacent to Wyndham Park. Unlikely that there will be any spend this financial year therefore £400K budget moved to a reserve until negotiations finalised upon which it can be moved back into the active programme.
Area South Committee Allocation		0	15	0	15	0	15	N Fortt	Updates reported to Area Committee.

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
AREA NORTH									
Service Manager - Sara Kelly									
Area Chairman - Cllr Derek Yeomans									
Area North Committee Allocation		57	62	14	48	0	119	S Kelly	Updates reported to Area Committee.
AREA EAST									
Service Manager - Tim Cook									
Area Chairman - Cllr Nick Weeks									
Land Acquisition in Waterside Rd, Wincanton	Feb 08	0	11	0	11	0	11	P Williams	Settlement negotiated with landowner who is keen to complete. Solicitor instructed on both sides and legal work in progress. Anticipated finalised this financial year.
Enhancements to Waterside Rd, Wincanton	Feb 08	0	24	0	24	0	24	P Williams	To be progressed on completion of above
Area East Committee Allocation		7	51	1	50	0	58	T Cook	Updates reported to Area Committee.
AREA WEST									
Service Manager - Zoe Harris									
Area Chairman - Cllr Val Keitch									
Market Towns Visions	Feb 06	377	55	0	55	0	432	H Rutter	Assessment of projects in the pipeline being carried out by Area Teams. Fuller updated expected for Qtr 2 monitoring.
Area West Committee Allocation		0	86	23	64	0	86		Updates reported to Area Committee.
Total Communities		3,019	321	41	280	0	3,340		
ENVIRONMENT									
ENVIRONMENTAL HEALTH									
Service Manager - Alasdair Bell									
Portfolio Holder - Cllr Ric Pallister									
Disabled Facilities Grants (Expenditure)	Feb 13	3,473	-138	-943	805	0	3,335	A Bell	Actual grants spend of £147K. Consistent demand for budget at present.
Empty Property Grants	Feb 15	1,211	55	0	55	0	1,266	A Bell	£25K of budget moved to HMO Grants budget were predicted outturn is likely to exceed current budget.

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
Home Repairs Assistance	Feb 15	1,300	49	5	44	0	1,349	A Bell	Demand on budget as predicted.
HMO Grants	Feb 15	608	55	3	52	0	663	A Bell	£25K from Empty Property budget as above.
Confidential schemes	Jun 17	0	60	0	60	3,940	4,000	A Bell	Project Board established and first meeting been held to look at procurement options and first stages of project.
ENGINEERING AND PROPERTY SERVICES									
Service Manager - Garry Green									
Portfolio Holder - Cllr Henry Hobhouse									
Car Park Enhancements	Feb 14 / 17	138	97	49	48	0	235	G Green	Works being identified for tendering later in financial year.
New Car Parks	Feb 08	542	216	7	209	52	810	G Green	Awaiting outcome of negotiations on Millers Garage site, potential stand alone scheme.
Capital Works to Councils Portfolio	Various	296	322	8	314	0	618	G Green	Outcome of consultants property report and recommendations from DX in August/Sept will determine capital spend priorities.
Gas Control System - Birchfield	Feb 13	128	168	0	168	319	615	G Green	Options being considered and full report to go to DX for re allocation of fees in due course.
Transfer of Castle Cary Market House	Apr 16	22	23	0	23	0	45	G Green	Our works are now completed. Dowry to Town Council to be paid in due course.
Yeovil Crematorium	Feb 16 2012/13	542	82	0	82	0	624	G Green	Orders for the Hearth replacement works to cremators have been placed.
STREETSCENE									
Service Manager - Chris Cooper									
Portfolio Holder - Cllr Jo Roundell Greene									
Access all Areas Footpaths on Open Spaces	Feb 16	116	11	0	11	0	127	S Fox	Funding will be utilised for one further site. The chosen site is being selected from those identified in original project brief under 17/18. Anticipate spend this financial year.
Purchase of Road Sweeper	Feb 17	0	0	0	0	145	145	C Cooper	Funding agreed for 2018/19.
Total Environment		8,376	1,000	-871	1,871	4,456	13,832		

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
HEALTH & WELL-BEING ARTS AND ENTERTAINMENT									
Service Manager - Adam Burgan									
Portfolio Holder - Cllr Sylvia Seal									
Octagon Theatre Stage Dimmer Lighting	Feb 16	0	64	0	64	0	64	A Burgan	Assessment being carried out as to whether this will be completed during the summer closure period.
Westlands Entertainment Venue	Oct 15	1,968	74	180	-106	-248	1,794	S Joel	Update report taken to DX in July. Work being undertaken to finalise final spend figures. Main variance shown on the sports side is where Sport England funding is awaited following submission of claim.
Westlands Sports & Pavilion	Oct 15	546	-396	52	-448	0	150	S Joel	
COMMUNITY HEALTH AND LEISURE									
Service Manager - Linda Pincombe									
Portfolio Holder - Cllr Sylvia Seal									
Multipurpose Games Area	Feb 08	310	35	0	35	35	380	R Parr	An offer has been made to Bruton Town Council for £35K from this allocation. A final assessment is being made on the remaining £35K to ensure it is allocated this financial year or return to balances.
Grants for Parishes with Play Area	Feb 08	458	11	0	11	0	469	R Parr	Final claim from Wincanton TC is awaiting as site completed at Rickhayes. Ilton has been delayed due to adoption of new recreation ground. Therefore re-profiled to 18/19.
Grant to Kingston View Play Area	Feb 15	12	1	1	0	0	13	R Parr	Grant funding fully paid over.
Grant for Stoke Sub Hamdon Recreational Ground	Qtr 3 14/15	0	0	0	0	10	10	R Parr	Fund raising ongoing but still a long way off from budget needed. £10K Re-profiled to 18/19.
Grant for Skate Park at Horton	Qtr 3 14/15	0	5	0	5	0	5	R Parr	Funding provisionally to be re-allocated to another site. Decision to be made before end of 2nd Qtr.
Wyndham Park Play Area Equipment	S106	0	3	0	3	0	3	R Parr	One play area completed in this area, and the second one is awaiting adoption before it can be developed. Likely to be spring 2018.
Eastfields, Cuckhoo Hill Play Area Equipment	S106	0	0	-1	1	0	0	R Parr	Largely done, one small payment to be made for completion before the end of Qtr 2.

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
Jarman Way, Chard - Play Area Equipment	S106	0	0	0	0	0	0	R Parr	£36K to be spend on site. Claims awaited for works completed by Streetscene. Equipment likely to be installed early 2018.
Grass Royal Play Area	Feb 16	2	8	0	8	0	10	R Parr	Application for external funding needs to be made to ensure larger scheme can be implemented. Likely for spend to be in 18/19.
Synthetic Grass Pitch	Feb 07	812	5	0	5	0	817	L Pincombe	Some works completed, and assessment of further works needed will be carried out during the winter to see if any further needed.
Yeo Rec - Phase 2 Works (Pitch & Putt Fencing)	Feb 05	31	0	0	0	7	38	L Pincombe	This money is earmarked for the replacement of the pitch and putt carpets, however due to a good maintenance regime, the carpets have lasted longer than expected. Budget for future years.
Grant to Henhayes Sports & Community Centre	Feb 10	252	14	0	14	0	266	L Pincombe	Leisure & area development reviewing options to complete provision of new playing pitch.
Grant to Huish Episcopi Academy	Mar 15	1	0	3	-3	0	1	L Pincombe	Further S106 to be paid immienently.
Grant to Westfield AGP	Feb 14	35	21	0	21	0	56	L Pincombe	Completion of community use agreement underway and payment to be made shortly.
Grant to Milborne Port Rec Changing Rooms	March 14	0	0	0	0	0	0	L Pincombe	Still awaiting final claim from Parish Council for £5K S106. Leisure to chase again for completion by a certain date.
Upgrade Joanna France Building	Feb 16	0	27	0	27	0	27	L Pincombe	Initial external funding bid unsuccessful due to number of applications. Progress on resubmission of bid to be clarified by Leisure.
Grant to Henstridge PC - Pitches Improvements	Sep 16	0	0	0	0	0	0	L Pincombe	S106 funding of £20K fully paid over in July.
Grant to Merriott PC - Play & Pitch Improvements	Nov 16	0	0	0	0	0	0	L Pincombe	S106 £28K. Awaiting claim for funding.
Dual Use Sport Centre Grants	Feb 05	258	5	0	5	0	263	L Pincombe	Holyrood AGP have been paid £45k out of £50k (90%) awarded. Awaiting compliance on all aspects of the funding award before final payment. Leisure
Wincanton Community Sports Centre 10 year plan	Sept 12	136	42	0	42	0	178	L Pincombe	Assessment of capital works needed to be undertaken by Property Services.
Goldenstones 10 Yr Plan Changing Rm's Refurbishment	Mar 17	0	206	74	132	-116	90	L Pincombe	Works near completion.

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
Huish Episcopi Swimming Pool	Apr 16	0	232	0	232	0	232	L Pincombe	Full update and funding report to DX in August.
Total Health & Well-being		4,821	357	309	48	-312	4,866		
Total Capital Programme		20,692	10,145	-383	10,528	2,929	33,766		

Reserve Schemes Awaiting new Appraisal but Approved in Principle

	2017/18 Est Spend £'000	Revised Future Est Spend £'000
Old Town Station	0	321
Yeovil Delivery Vehicle	0	108
Wyndham Park Community Facilities	0	400
Market Towns Vision	0	300
ICF Replacement	77	200
Affordable Housing - Unallocated	0	275
Affordable Housing - Rural Contingency Fund	0	500
Investment in Market Housing	0	1,931
Transformation	0	409
Feasibility Fund - Unallocated	0	0
Contingency for Plant Failure	0	199
Home Farm, Somerton	0	98
Lufton 2000 - All Phases	0	-1,016
Sports Zone- Inc	0	-50
Gypsy & Traveller Acquisition Fund	0	50
Infrastructure & Park Homes, Ilton - £60K Grant for MUGA	0	0
Infrastructure & Park Homes Contingency	0	54
	77	3,779

	Original Date of Project Approval	Previous Years Spend £'000	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000	Original Budget Allocation £'000	Project Officer	Responsible Officers comments on action on slippage and performance against targets
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Area Reserve Schemes Awaiting Allocation But Approved in Principle

	2017/18 Est Spend £'000	Revised Future Est Spend £'000
North	30	130
South	25	166
East	16	14
West	6	32
Total	77	342

	2017/18 Est Spend £'000	Actual Spend to 30/06/17 £'000	2017/18 Remaining Budget £'000	Revised Future Est Spend £'000
Capital Programme	10,145	-383	10,528	2,929
Contingent Liabilities and Reserve Schemes	154		154	4,121
Total Programme to be Financed	10,299	-383	10,682	7,050

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Delayed Projects

Project	Date Agreed	Original Budget £'000	Remaining Budget £'000	Reason for Delay - Update from Officer	Risks of not retaining funding - Update from Officer	Leadership Board Proposals
New Car Parks	Feb 08	810	268	Purchase of Millers Garage site and Somerton Surgery site made.	The Council would not be able to meet its requirements under the car parking strategy.	Any new sites are likely to result in a DX report anyway so move funding to reserve within capital programme and draw upon when necessary.
Land Acquisition & Enhancement- Waterside Rd	Feb 08	35	35	Settlement negotiated with landowner - solicitor instructed and legal work underway. At present it is anticipated to complete the first half of 17/18 financial year.	Funding withdrawn would result in long term decline of this amenity area and increased risk from the unmaintained area.	Retain funding in capital programme for completion this year but push solicitors to complete.
Market Towns Vision	Feb 06	432	55	MTIG was modelled on the concept of a local brokering table. Specific Capital Investment Programmes emerge through opportunity and negotiation. The total amount made available through MTIG is more like the capital programme managed in each of the Areas and will contain unallocated balances. It is not one scheme and does not have an end date as such. Delivery is dependent on local capacity to champion schemes and public sector capacity to engage with delivery issues – both of which can be limited at times.	The budget remains central to the continuation of this collaborative work. If the capital funds were withdrawn, the raison d'etre for the MTIG would disappear. The rate of spending is mostly determined by the capacity of SSDC, town councils and local regeneration groups to organise and deliver sound schemes together.	Review whether the correct balance is held within the capital programme and that held in the reserve scheme at the bottom.
Market Towns Reserve Pot	Feb 06	300	300			
Reckleford Gyratory	Feb 07	1,721	88	The £12k remaining retention funds are the last payments we should be making on that scheme. There is an overhanging issue of a maintenance licence that we want County to sort out before it's paid (otherwise no chance of getting the licence in place).	£70kish left, thinking of moving over to join the Old Town Station reserve pot, as works at bottom of town still need to be done & works linked to bagging of lights will form part of that contract/design. Awaiting completion of the Yeovil Refresh work to inform us how to go about this & any phasing of highway related work.	£70K moved to Yeovil Delivery Vehicle Reserve within capital programme and draw upon when necessary.

Project	Date Agreed	Original Budget £'000	Remaining Budget £'000	Reason for Delay - Update from Officer	Risks of not retaining funding - Update from Officer	Finance Update
Local Delivery Vehicle (Yeovil Vision)	Feb 09	100	34	New project to be identified to spend remaining money via Yeovil Refresh.	Remaining budget to be allocated to Yeovil Vision projects.	The allocation of £5K dates back pre 15/16 but not yet claimed. Move funding to a Yeovil Delivery Vehicle Reserve within capital programme and draw upon when necessary.
Foundry House	Apr 99 *	883	4	* Subsequent reports to DX since this date.	New project to be identified to spend remaining money in line with DCLG grant.	Merged into Yeovil Delivery Vehicle Reserve.
Wyndham Park Community Facilities	Nov 14	400	400	Negotiations taking place with landowner adjacent to Wyndham Park. Unlikely that there will be any spend this financial year.	The council would be unable to provide any facility needed in this area.	Moved to a reserve until negotiations finalised upon which it can be moved back into the active programme.
Dual Use Sports Grants	Feb 05	260	5	Holyrood AGP have been paid £45k out of £50k (90%) awarded. Awaiting compliance on all aspects of the funding award before final payment made but will be 2016/17.	The reputational damage would be extremely detrimental to the future dual use provision at this site. SSDC has made them a definite offer of funding which we need to honour providing they meet the necessary conditions.	Follow up with Leisure whether compliance of funding award is likely to be met. If not, return funds to unallocated balances.
Multi Use Games Area's	Feb 08	370	70	Quotation documents and pre application advice being sought for scheme at Bruton.	The Council would be unable to provide financial support MUGA projects it has promoted. The reputational damage would be high in both communities. Assessment of allocation of remainder of funding still to be carried out.	Retain £35K for Bruton MUGA but return remaining £35K to balances if suitable alternative Parish not come forward.
Grants for Parishes with Play	Feb 08	770	26	Rickhayes, Wincanton is largely complete, awaiting final castle feature construction dependent on new ground settlement to ensure good foundation, likely to be in the spring. Decisions about final spend at Ilton cannot be made until conveyance of new recreational ground concluded.	The Council would be unable to financial support parish play area projects it has promoted and where local expectations have been raised. Non-payment of contracts would place Parish Councils in breach of contract. Children may be put at risk. The reputational damage would be high.	Retain funding in capital programme for Rickhayes near completion. Funding for Ilton needs to be assessed on progress in the next six months.

Project	Date Agreed	Original Budget £'000	Remaining Budget £'000	Reason for Delay - Update from Officer	Risks of not retaining funding - Update from Officer	Finance Update
Yeo Rec - Phase 2 Works (Pitch & Putt Fencing)	Feb 05	38	7	This money is earmarked for the replacement of the pitch and putt carpets, however due to a good maintenance regime, the carpets have lasted longer than expected. Budget profiled for 2018/19.	The replacement carpets would need to come forward as a capital bid at a later date.	Move into a reserve at the bottom of capital programme until funding needed.
Synthetic Grass Pitch	Feb 07	817	5	Delayed due to contractor availability, therefore remaining budget re-profiled to next financial year so can be used early spring.	The remaining works on drainage would not be completed and would cause disruption at a later date.	Retain funding in capital programme for completion this year and follow up with Leisure.
Gas Control System - Birchfield	Feb 13	615	487	Investigation on dissolved leachate and gas extraction requirements is ongoing and to consider now report received detailing short/medium term gas control options.	Original objectives of the project would fail to be achieved.	Options being considered by Members on the Birchfield Group with a further report due to them in October. Further updates will be provided around this date.

Agenda Item 9

Corporate Grants report 2016 - 2017

Executive Portfolio Holder: Cllr Sylvia Seal, Leisure and Culture
Strategic Director: Ian Clarke, Director, Support Services
Service Manager: Helen Rutter, Communities Lead
Lead Officer: David Crisfield, Third Sector and Equalities Co-ordinator
Contact Details: helen.rutter@southsomerset.gov.uk or 01963 435012

Purpose of the Report

1. To inform members of the overall spend on voluntary sector grants in 2016/2017

Public Interest

2. Our successful grants programme supports voluntary and charitable organisations, not-for-profit groups, parish or town councils and other organisations with ideas to improve local quality of life. This can include anything from covering the cost of hiring a room/pitch or equipment to help to start new activities, to creating or improving local recreation facilities and refurbishment of community halls and meeting.

Recommendations

3. That members note the report.

Background

4. Each year SSDC supports a wide range of voluntary and community sector organisations through both on-going partnership funding (via Service Level Agreements) as well as one-off grants. Area Community Grants are agreed by either the Area Development Team Lead and Ward Member(s) or the Area Committees, and District-Wide funding by District Executive.

Total grant funding for 2016/2017

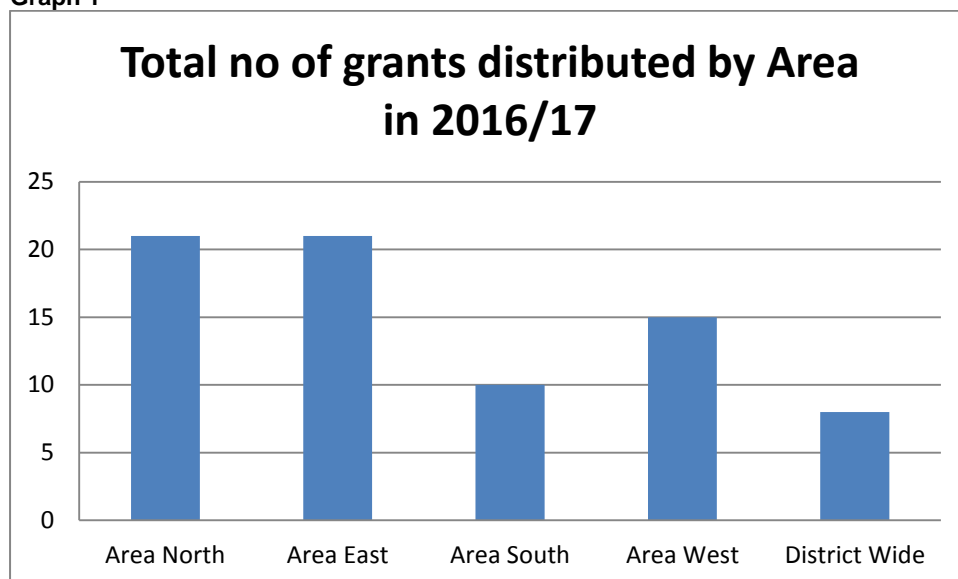
5. Table 1 below provides a breakdown of the total number and value of grants awarded by SSDC in 2016/2017.

Table 1

	Total no of grants awarded	Total £ amount of grant awarded
Area Community grants (Area Development & Community Leisure)	67	157,716
District Wide Voluntary Sector funding (SPARK & SSCAB)	2	195,990
District Wide Funding for Health & Well-being – Arts (Action Track, Take Art, Somerset Art Works & Somerset Film)	4	18,000
District Wide Equalities & Diversity funding (Access for All)	1	9,000
District wide Community Health & Leisure Youth Development funding (Somerset Rural Youth Project)	1	8,000
TOTAL	75	388,706

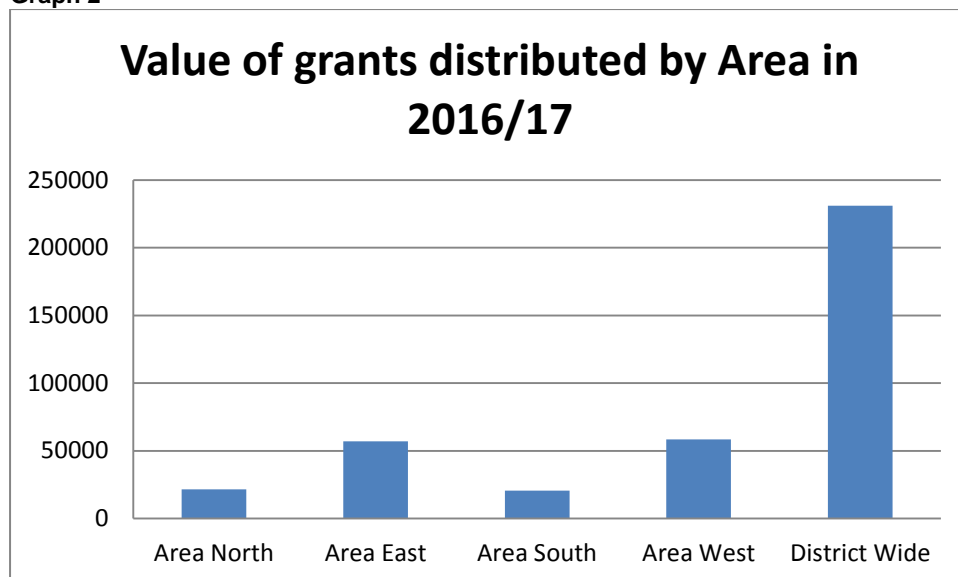
6. Graph 1 below shows the number of community grants (by area) and districtwide grants awarded in 2016/2017.

Graph 1



7. Graph 2 below shows the total value of the community grants (by area) and districtwide awards in 2016/2017.

Graph 2



Grant funding comparisons - 2016/2017 against 2015/2016

8. In 2015/16 one significant village hall project received funding of £40,000 and 6 other grants for £10,000 or over was given. In 2016/17 grants of over £10,000 were awarded for 7 community facility projects.

Table 2

	2015/2016		2016/2017	
	Total no of grants awarded	Total £ amount of grant awarded	Total no of grants awarded	Total £ amount of grant awarded
Area Community grants (Area Development & Community Leisure)	78	213,441	67	157,716
District Wide Voluntary Sector funding (SPARK & SSCAB)	2	195,990	2	195,990
District Wide Funding for Health & Well-being – Arts (Action Track, Take Art, Somerset Art Works & Somerset Film)	4	18,000	4	18,000
District Wide Equalities & Diversity funding (Access for All)	1	8,000	1	9,000
District wide Community Health & Leisure Youth Development funding (Somerset Rural Youth Project)	1	8,000	1	8,000
TOTAL	87	451,434	75	388,706

Area Community grants

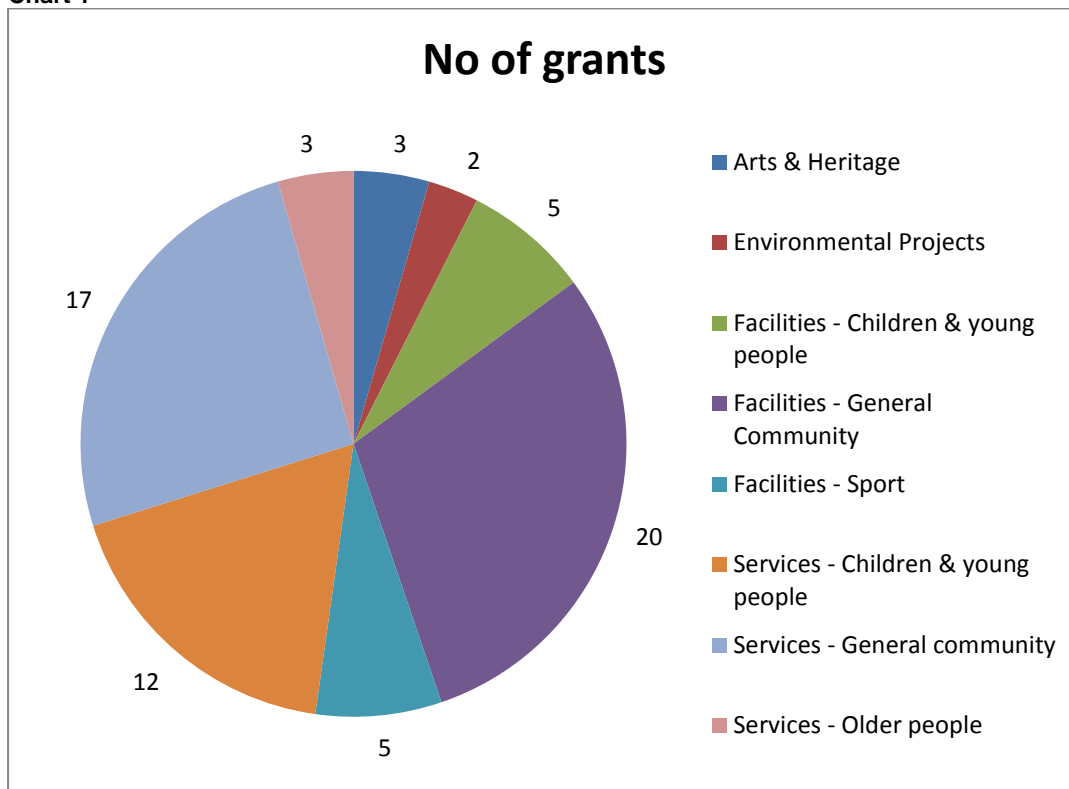
9. The total project costs supported from the Area community grants budget was **£1,146,204** indicating that for every **£1** invested, **£6** of external funding is secured for the voluntary sector and community projects in South Somerset. Community grants are either for one-off grants or funding agreed under a Service Level Agreement.

Table 3

By Area	Total no of grants awarded	Total £ awarded	Total £ project costs	% awarded against project costs	Total £ Parish & Town council contribution
North (35 parishes)	21	21549	157,557	14	88,351
East (38 parishes)	21	57120	325,835	18	18,752
South (9 parishes)	10	20520	423,706	5	15,381
West (33 parishes)	15	58527	239,106	24	23,234
		157,716	1,146,204		145,718

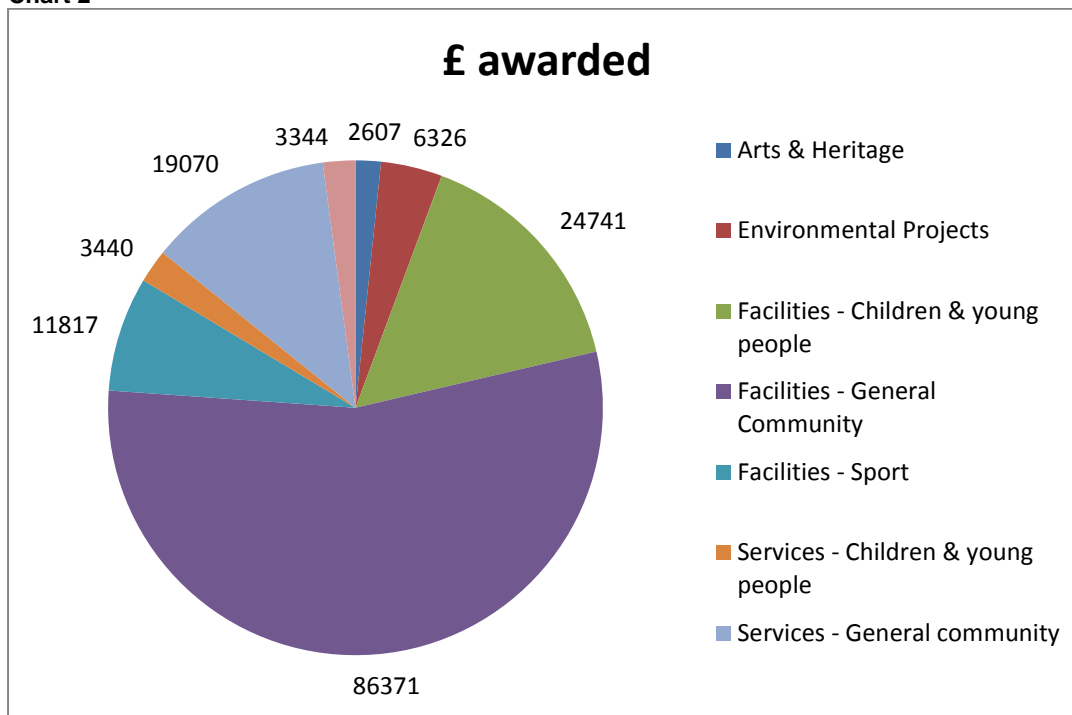
10. Chart 1 provides a breakdown of the total number of grants awarded across the areas in 16/17, by theme:

Chart 1



11. Chart 2 provides a breakdown of the total £ funding awarded across the areas in 16/17, by theme:

Chart 2



12. Appendix 1 gives examples of projects supported in the local community by our community grants scheme.

District wide funding

- Service Level Agreements awarded - £74,260 to SPARK, £121,730 to Citizen Advice South Somerset (CASS) and £8,000 to Somerset Rural Youth Project (SRYP).
- SSDC supports SPARK and CASS to ensure that both voluntary organisations and people across South Somerset are able to access free, impartial and expert advice; to deliver services to some of the people most in need and to meet a range of objectives in our Corporate Plan.
- SSDC works in partnership with SRYP to provide additional services for young people aged 11-25 in rural Somerset. SRYP provides stimulating things to do and places to go, target those who are disadvantaged and encourage positive contributions and supporting choices for young people living in rural areas of South Somerset.
- The 2016/17 annual performance data for Somerset Rural Youth Project was presented to members at the March 2016 District Executive meeting in support of the request for funding in 2017/18.
- The 2016/17 monitoring data for SPARK and CASS was also presented to members at the March meeting.

Funding for Health & Well-being (Arts organisations)

- Four Arts organisations (Actiontrack, Take Art, Somerset Art Works & Somerset Film) were awarded Service Level Agreements amounting to £18,000.
- The 2016/17 annual performance data for Actiontrack, Take Art, Somerset Art Works and Somerset Film was presented to members at the March 2016 District Executive meeting in support of the request for funding in 2017/18.

Equalities & Diversity funding

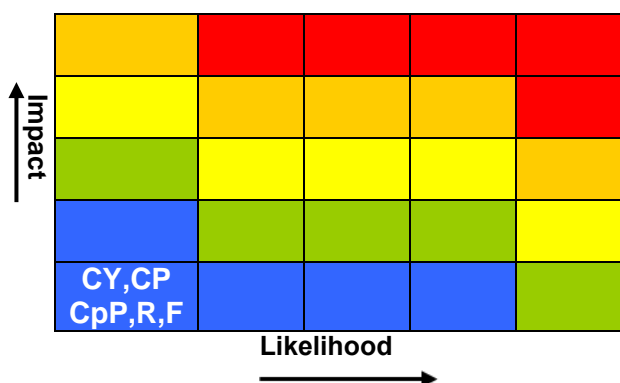
- Service Level Agreement awarded - £9,000 to Access for All to provide specific services and expertise and ensures compliance with our Public Sector Equality Duties under the Equality Act 2010.
- The 2016/17 annual performance data for Access for All was presented to members at the March 2016 District Executive meeting in support of the request for funding in 2017/18

Financial Implications

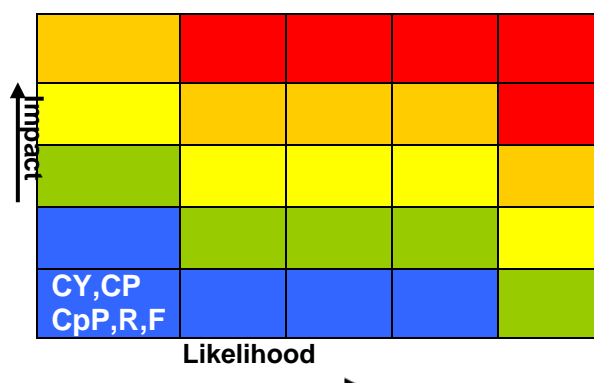
None for this report.

Risk Matrix

Risk Profile before officer recommendations



Risk Profile after officer recommendations



Key

Categories	Colours (for further detail please refer to Risk management strategy)
R = Reputation	Red = High impact and high probability
CpP = Corporate Plan Priorities	Orange = Major impact and major probability
CP = Community Priorities	Yellow = Moderate impact and moderate probability
CY = Capacity	Green = Minor impact and minor probability
F = Financial	Blue = Insignificant impact and insignificant probability

Council Plan Implications

Funding the Voluntary and Community Sector through its various grants programmes assists the Council deliver on the following values and priorities in the 2016-21 Council Plan:

Values

- Supporting people and communities, enabling them to help themselves
- Working with partners to improve services, efficiencies, resilience and influence priorities

Priorities

- High Quality Cost Effective Services
 - Work with partners to achieve economies, resilience and influence
- Economy
 - Capitalise on our high quality culture, leisure and tourism opportunities to bring people to South Somerset
- Environment
 - Support communities to develop local, parish and neighbourhood plans.
- Health and Communities
 - Support communities so that they can identify their needs and develop local solutions
 - Target support to areas of need
 - Help people to live well by enabling quality cultural, leisure, play, sport & healthy lifestyle facilities & activities
 - Work with partners to tackle health issues such as diabetes and hypertension
 - Help keep our communities safe

Carbon Emissions and Climate Change Implications

If community facilities are not provided close to where people live or shop, traffic movements and traffic congestion will increase with subsequent increases in carbon emissions.

Equality and Diversity Implications

All funded bodies are required to comply with equalities requirements as applicable to their project or activities.

Privacy Impact Assessment

Not applicable

Background Papers

District-wide voluntary sector grants 2016/17 District Executive report 3rd March 2016;
District-wide voluntary sector grants 2017/18 District Executive report 2nd March 2017;
Area Committee grant reports.

APPENDIX 1

Projects supported by the Area community grant scheme 2016/17

Area North – Somerton Parish Room chairs – Friends of the Parish Rooms

Project costs - £5,796

SSDC award - £1,000

The project includes the purchase of 100 chairs to be used in the Somerton Parish Rooms to replace the old furniture that looked "tired" and had been the subject of complaints by regular users as being uncomfortable.

The Friends of the Parish Rooms Committee consulted with the local community, presenting a questionnaire to the town, which received a favourable rate of response and resulted with some donations to the cause. They also had sample chairs in the hall with comment sheets which elicited a good response from hall users and guided the final chair selection. The chairs are now in situ and have been well received by users.

It is hoped that upgrades such as these will add to the appeal of the parish rooms and bring forward additional bookings.

Area South – St James 2020 Reordering Project

Project costs - £345,000

SSDC award - £5,000

St James Church is situated on Preston Road and covers the old parish of Preston Plucknett, which includes roughly 15,000 people in the area between Thorne Lane, Western Avenue, Preston Road and Ilchester Road. However, the church groups and premises are open to all, regardless of where they live.

The group runs activities for parents, children, young people, senior citizens and relationship support, accessed by over 500 members of the community and have hosted groups for addiction recovery, uniformed organisations, local community groups and a community choir.

The group also support and promote volunteering for other charity and community causes including school governors, Street Pastors, hospital patient support, debt support and the food bank.

The project to re-fit the interior has made it more suitable for community use serving the needs of a growing church in a growing area of Yeovil. The old uncomfortable restrictive fixed pews have been replaced with flexible comfortable seats with underfloor heating, a raised dais for performances and shows, and new lighting, AV, Wifi and loop facilities. The changes will make the building usable all year round, by community and church groups, with seating capacity of 130 in a flexible layout.

Area East – Horsington Pond Project – Horsington Parish Council

Project Cost - £13,880

SSDC award - £6,000

Horsington pond is fed by stream which means that there will always be a deposit of silt build up that needs to be removed every 7 years or so. Removing the silt (using heavy machinery) had the adverse effect of removing and destroying the wildlife habitat that has developed since the previous time it was dredged.

APPENDIX 1

The Parish Council took advice from DEFRA, The Pond Conservation Trust, the Freshwater Habitats Trust, Environment Agency, and various other specialists in the field of pond life and aquatic plants and wildlife and produced a plan that entails creating three specific areas to the pond with dedicated roles in creating and maintaining the freshwater habitat.

One area created traps silt at the lodge end, along the roadside, which will allow the Parish to clean the silt from this area more frequently from the roadside, without the need to put machinery into the pond and at less cost. Most importantly of all, the natural level of the pond allows us to lower the water level sufficiently to remove the silt from the trap, whilst still being able to maintain sufficient water level at the other two areas to allow the survival of the pond inhabitants, this is key to this project.

The second area is a still water frog and newt pond to the southerly side of the sluice gates with gabion cages. This will give a different wildlife area of mainly still water area attracting the likes of frogs, newts, water beetles, water boatman, pond skippers and many other species. This area is edged by a new and extended dipping platform, with shallow water level, secure from the main deep water pond. This area is designed for supervised use by children to learn about pond life, an information board will be located on the dipping platform with illustrations of what you should see within the pond and surrounding area.

The third area is the main body of the pond which should remain relatively silt free. Providing a freshwater environment for native fish such as minnows, sticklebacks, and all associated pond life naturally found in a pond supplied by a freshwater stream flow. Floating aquatic plants will naturally find their place in this area.

Area West – Hinton St George Village hall improvements St George's Hall & Playing Fields Management Committee

Project Cost - £62,432

SSDC award - £12,432

The village hall is a popular facility in Hinton St George and is located next to the village playing field; both facilities are managed by the same committee.

To bring the building up-to-date and make it more attractive to potential hirers a number of improvements have been carried out. These include building a small extension to the rear of the hall to create much needed storage. Fitting a new combination boiler to replace the old one, which was not working effectively. Installing a new disabled toilet and improving the gent's toilets and the playing field toilets. Creating a new front entrance and resurfacing the car park. The hall has also been repainted inside and out to make it look better.

The improvements have brought about a number of benefits to both hall and playing field users these include:

- Improved access to the hall for the disabled and people with limited mobility
- Safer car park area with no trip hazards and improved lighting
- Access to external toilets for users of the playing field during daylight hours
- New combi boiler should help reduce the energy bills for the committee.
- Additional lettable space as the new storage facility will free up the conservatory area which was being used for storage and can now be used as a small meeting room.

Agenda Item 10

District Executive Forward Plan

Executive Portfolio Holder: Ric Pallister, Leader, Strategy and Policy
Director: Ian Clarke, Director - Support Services
Lead Officer: Ian Clarke, Director – Support Services
Contact Details: ian.clarke@southsomerset.gov.uk or (01935) 462184

1. Purpose of the Report

1.1 This report informs Members of the current Executive Forward Plan, provides information on Portfolio Holder decisions and on consultation documents received by the Council that have been logged on the consultation database.

2. Public Interest

2.1 The District Executive Forward Plan lists the reports due to be discussed and decisions due to be made by the Committee within the next few months. The Consultation Database is a list of topics which the Council's view is currently being consulted upon by various outside organisations.

3. Recommendations

3.1 The District Executive is asked to approve the updated Executive Forward Plan for publication as attached at Appendix A

4. Executive Forward Plan

4.1 The latest Forward Plan is attached at Appendix A. The timings given for reports to come forward are indicative only, and occasionally may be re scheduled and new items added as new circumstances arise.

5. Background Papers

5.1 None.

Appendix A - SSDC Executive Forward Plan

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
September 2017 September 2017	Community Governance Review Request from Barwick Parish Council	Portfolio Holder for Area West	Director Support Services	Angela Cox, Democratic Services Manager	District Executive South Somerset District Council
September 2017	Medium Term Financial Strategy / Plan	Portfolio Holder for Finance and Legal Services	Director Support Services	Paul Fitzgerald, Section 151 Officer	District Executive
September 2017	Discretionary Business Rate Relief Scheme	Portfolio Holder for Finance and Legal Services	Director Support Services	Ian Potter, Revenues and Benefits Manager	District Executive
September 2017	Quarterly Performance and Complaints Monitoring Report	Portfolio Holder for Strategy and Policy	Chief Executive	Anna-Maria Lenz, Performance Officer	District Executive
October 2017	Approval of South Somerset Early Review Local Plan Issues and Options Issues document for consultation	Portfolio Holder for Strategic Planning (Place Making)	Director Service Delivery	Jo Wilkins, Senior Policy Planner	District Executive
October 2017	Transformation Project Progress Report	Portfolio Holder for Strategy and Policy	Chief Executive	Alex Parmley, Chief Executive	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
October 2017	Community Right to Bid - 6 monthly update	Portfolio Holder for Strategic Planning (Place Making)	Assistant Directors (Communities)	David Crisfield, Third Sector and Equalities Co-ordinator	District Executive
October 2017	Approval of South Somerset Early Review Local Plan Preferred Options document for consultation	Portfolio Holder for Strategic Planning (Place Making)	Director Service Delivery	Jo Wilkins, Senior Policy Planner	District Executive
October 2017	Floating Support for Vulnerable Individuals in South Somerset - update on project delivered by Yeovil 4 Family and SSDC Housing & Welfare Team	Portfolio Holder Leisure & Culture	Director Service Delivery	Alice Knight, Welfare & Careline Manager	District Executive
October 2017	Confirmation of Neighbourhood Plan for Wincanton	Portfolio Holder for Strategic Planning (Place Making)	Director Service Delivery	Jo Wilkins, Senior Policy Planner	District Executive
November 2017	Presentation by SPARK (Voluntary and Community Action)	Portfolio Holder Leisure & Culture	Assistant Directors (Communities)	David Crisfield, Third Sector and Equalities Co-ordinator	District Executive
November 2017	Council Tax and Housing Benefit fraud report	Portfolio Holder for Finance and Legal Services	Director Support Services	Ian Potter, Revenues and Benefits Manager	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
November 2017	Authority Monitoring Report	Portfolio Holder for Strategic Planning (Place Making)	Director Service Delivery	Jo Wilkins, Senior Policy Planner	District Executive
November 2017	Capital & Revenue Budget monitoring reports for Quarter 2	Portfolio Holder for Finance and Legal Services	Director Support Services	Catherine Hood, Finance Manager	District Executive
November 2017	Yeovil Town Centre Markets	Councillor David Recardo	Assistant Directors (Communities)	Natalie Fortt, Area Development Lead South	District Executive
December 2017	CIL Governance - Policy to decide how funds are allocated	Portfolio Holder for Strategic Planning (Place Making)	Director Service Delivery	Martin Woods, Director (Service Delivery)	District Executive
December 2017	Update on the Medium Term Financial Strategy / Plan	Portfolio Holder for Finance and Legal Services	Director Support Services	Paul Fitzgerald, Section 151 Officer	District Executive
December 2017	Update on the Yeovil Crematorium Refurbishment	Portfolio Holder for Area South	Director Commercial Services & Income Generation	Alasdair Bell, Environmental Health Manager	District Executive
January 2018	Transformation Project Progress Report	Portfolio Holder for Strategy and Policy	Chief Executive	Alex Parmley, Chief Executive	District Executive
February 2018 February 2018	2018/19 Budget and Medium Term Financial Strategy	Portfolio Holder for Finance and Legal Services	Director Support Services	Paul Fitzgerald, Section 151 Officer	District Executive South Somerset District Council

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
April 2018	Transformation Project Progress Report	Portfolio Holder for Strategy and Policy	Chief Executive	Alex Parmley, Chief Executive	District Executive
July 2018 July 2018	Approval of South Somerset Early Review Local Plan Submission Plan	Portfolio Holder for Strategic Planning (Place Making)	Director Service Delivery	Jo Wilkins, Senior Policy Planner	District Executive South Somerset District Council

Agenda Item 11

Date of Next Meeting

Members are asked to note that the next scheduled meeting of the District Executive will take place on **Thursday, 7th September 2017** in the Council Chamber, Council Offices, Brympton Way, Yeovil commencing at 9.30 a.m.

Agenda Item 12

Exclusion of Press and Public

The Committee is asked to agree that the following item (agenda item 13) be considered in Closed Session by virtue of the Local Government Act 1972, Schedule 12A under paragraph 3:

“Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

It is considered that the public interest in maintaining the exemption from the Access to Information Rules outweighs the public interest in disclosing the information.

Agenda Item 13

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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